MINUTES

2101 L St. NW
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LEED Steering Committee

Meeting date: March 28, 2011
Time: 2pm ET (Conference Call)
Minutes approved: Approved 4/25/11

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn		N/A	Yes	N/A
Market Advisory Committee	Muscoe Martin		Lisa Matthiessen	Yes	X
Technical Committee	Malcolm Lewis	X	Susan Kaplan	Yes	
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	X
Education Steering Committee	Lynn Simon		N/A	Yes	N/A
Chapter Steering Committee	Elaine Hsieh		Tim Murray	Yes	X
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst		N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation	Mike Opitz		N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton		N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chrissy Macken Corey Enck Sonia Punjabi Chris Pyke Sophie Lambert Meghan Bogaerts		N/A	No	X
Guest Attendees	Chani Joseph Mark Hutchinson		CaGBC	No	X

Committee chair Joel Todd called the meeting to order at 2:01pm with the following agenda:

1. Roll Call and Conflict of Interest Declaration
2. Discuss/Approve: EA TAG Candidates
3. Discuss/Approve: CaGBC LEED 2009 Adaptation for Neighborhood Development
4. Discuss/Approve: Education Steering Committee Representative from LSC
5. Discuss: July Retreat
6. Discuss: Weightings Review

A quorum was present.

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1. **Roll Call and Conflict of Interest Declarations**
    1. No conflicts declared.

2. **Discuss/Approve: EA TAG Candidates**
    1. The LSC reviewed and discussed a slate of candidates nominated to the EA TAG. A motion to approve the candidates was made by Malcolm Lewis and seconded by Dave Sheridan. Motion approved by consent.
    2. Decision subject to final approval from the Executive Committee of the Board of Directors.

3. **Discuss/Approve: CaGBC LEED 2009 Adaptation for Neighborhood Development**
    1. The LSC discussed the proposed alternative compliance paths from CaGBC for the LEED 2009 for ND Rating System. The LSC commended CaGBC for their thorough work and quality of documents and modifications presented to them. A motion to approve the alternative compliance paths was made by Dave Sheridan and seconded by Malcolm Lewis. Motion approved by consent.

4. **Discuss/Approve: Education Steering Committee Representative from LSC**
    1. The LSC discussed and determined that Joel Todd should continue to represent LSC on the Education Steering Committee. A motion to recommend Joel as the ESC representative was made by Lisa Matthiessen and seconded by Malcolm Lewis. Motion approved by consent.

5. **Discuss: July Retreat**
    1. The LSC discussed their upcoming retreat at the July Mid-Year Board Meeting. The LSC has been asked to think about agenda items that they wish to discuss in person, and bring the ideas to subsequent calls. No formal action taken.

6. **Discuss: Weightings**
    1. The LSC continued their discussion of the weightings and point allocation process for LEED 2012. The LSC was updated on the association process between credit requirements and impact categories. The LSC also discussed their role in prioritizing the impact categories, which is the final step in the point allocation process. The committee considered their options for completing this process, and would finalize the process on an upcoming call. No formal action taken.

Call ended 2:58pm. The next LSC call is scheduled for Monday, April 11th at 2:00pm ET.