MINUTES

2101 L St. NW
Washington, DC 20037
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www.usgbc.org

LEED Steering Committee

Meeting date: April 11, 2011
Time: 2pm ET (Conference Call)
Minutes approved: Approved 4/25/11

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn		N/A	Yes	N/A
Market Advisory Committee	Muscoe Martin		Lisa Matthiessen	Yes	
Technical Committee	Malcolm Lewis	X	Susan Kaplan	Yes	X
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	
Education Steering Committee	Lynn Simon	X	N/A	Yes	N/A
Chapter Steering Committee	Elaine Hsieh		Tim Murray	Yes	X
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst	X	N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation	Mike Opitz		N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton	X	N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chrissy Macken Corey Enck Chris Pyke Lauren Riggs Lonny Blumenthal Sara Cederberg Amy Boyce Chris Law Sarah Buffaloe Deon Glaser		N/A	No	X
Guest Attendees				No	

Committee chair Joel Todd called the meeting to order at 2:04pm with the following agenda:

1. Roll Call and Conflict of Interest Declaration
2. Discuss: LEED 2012 Credit Category Progress Reports
3. Discuss: Impact Category Prioritization Process

A quorum was present.

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1. **Roll Call and Conflict of Interest Declarations**
    1. No conflicts declared.

2. **Discuss: LEED 2012 Credit Category Progress Reports**
    1. LEED staff presented the LSC with an update from each credit category regarding their response to public comment and associated changes for their LEED 2012 credit language. LSC members had the opportunity to ask questions about the technical content within the rating system, and also inquired about the work the Technical, Market Advisory, and Implementation Advisory Committees are contributing to this project.
    2. The Technical Committee is reviewing cross-tag issues, and focusing on topics relevant to the weightings process. The Market Advisory Committee is undergoing a review of all prerequisites by rating system to ensure market barriers are at a minimum. The Implementation Advisory Committee is discussing submittals will fully engage in this work after 2nd Public Comment begins. No formal action taken.

3. **Discuss: Weightings Impact Category Prioritization Process**
    1. The LSC discussed the process determined for impact category prioritization. Staff has provided all LSC members (including LEED staff members on the LSC) a matrix of each impact category, and a relative assessment of each issue's scope, severity, reversibility, scale, contribution from the built environment, and assessment of how well LEED addresses the issue currently. LSC members should individually reflect on this information throughout the week, add their own thoughts, and provide a rank order of the impact categories back to staff by COB Friday, 4/15. Staff will compile the results for discussion and the determination of a group decision on the ranking during an additional call scheduled for Monday, 4/18 from 2-4pm ET.

Call ended 3:00pm. The next LSC call is scheduled for Monday, April 18th at 2:00pm ET.