MINUTES

2101 L St. NW
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LEED Steering Committee

Meeting date: May 23, 2011
Time: 2pm ET (Conference Call)
Minutes approved: Approved 8/1/11

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn	X	N/A	Yes	N/A
Market Advisory Committee	Muscoe Martin	X	Lisa Matthiessen	Yes	
Technical Committee	Malcolm Lewis	X	Susan Kaplan	Yes	X
Implementation Committee	David Sheridan		Brenda Morawa	Yes	X
Education Steering Committee	Lynn Simon	X	N/A	Yes	N/A
Chapter Steering Committee	Tim Murray		N/A	Yes	N/A
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst	X	N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation			N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton	X	N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chrissy Macken Chris Law Batya Metalitz Corey Enck Deon Glaser		N/A	No	X
Guest Attendees	Marc Cohen			No	X

Committee chair Joel Todd called the meeting to order at 2:04pm with the following agenda:

1. Roll Call and Conflict of Interest Declaration
2. Approve: 4/25/11 LSC Meeting Minutes
3. Discuss: Pilot Credit Library Working Group Update
4. Discuss/Approve: IAQ Performance IEQp1 Outdoor Air

A quorum was present.

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1. **Roll Call and Conflict of Interest Declaration**
    1. No conflicts declared.

2. **Approve: 04/25/11 LSC Meeting Minutes**
    1. A motion to approve the 4/25/11 meeting minutes was made by Brenda Morawa and seconded by Lynn Simon. Motion approved by consent.

3. **Discuss: Pilot Credit Library Working Group Update**
    1. Batya Metalitz from staff provided an overview of recent Pilot Credit Library Working Group action and discussion. No formal action taken.

4. **Discuss/Approve: IAQ Performance IEQp1 Outdoor Air**
    1. The LSC discussed the potential establishment of an IAQ performance testing pathway for achievement of EBOM IEQp1: Minimum Indoor Air Quality Performance. The Committee discussed the requirements of ASHRAE 62.1, as well as a list of contaminants and concentration thresholds identified as important components of indoor air quality. The Pilot Credit Library was identified as a means for testing of this strategy.
    2. A motion to direct the EQ TAG to form an official working group to further investigate the establishment of an IAQ performance testing pathway for achievement of IEQp1 was made by Malcolm Lewis and seconded by Bryna Dunn. Motion approved by consent.
    3. A project CIR proposing alternative methodology for IAQ performance procedure as equivalent for achievement of IEQp1 was discussed by the LSC, and discussion will continue on a forthcoming call.

Call ended 3:04pm. The next LSC call is scheduled for Monday, June 6 at 2:00pm ET.