MINUTES

2101 L St. NW
Washington, DC 20037
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www.usgbc.org

LEED Steering Committee

Meeting date: August 15, 2011
Time: 2pm ET (Conference Call)
Minutes approved: Approved 8/29/11

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn	X	N/A	Yes	N/A
Market Advisory Committee	Muscoe Martin		Lisa Matthiessen	Yes	
Technical Committee	Malcolm Lewis		Susan Kaplan	Yes	X
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	
Education Steering Committee	Lynn Simon		N/A	Yes	N/A
Chapter Steering Committee	Tim Murray	X	N/A	Yes	N/A
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst		N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation			N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton		N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Batya Metalitz Christopher Davis (GBCI) Deon Glaser		N/A	No	
Guest Attendees				No	

Committee chair Joel Todd called the meeting to order at 2:04pm with the following agenda:

1. Roll Call and Conflicts
2. Minutes Approval (7/7 and 7/21)
3. Discuss/Approve: Addenda
4. Discuss: Status of 1-Year Old Pilot Credits
5. Discussion/Brainstorming: Engaging Chapters Prior to 3rd PC

A quorum was present.

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1. **Roll Call and Conflicts**
   a. No conflicts declared.

2. **Minutes Approval (7/7 and 7/21)**
   a. A motion to approve the 7/7/11 and 7/21/11 minutes was made by Dave Sheridan and seconded by Bryna Dunn. Motion approved by consent.

3. **Discuss/Approve: Addenda**
   a. EBOM SSc1: The LSC continued discussion of an addendum to EBOM SSc1 that would allow projects attempting recertification in LEED 2009 as outlined in the GBCI Certification Policy Manual to earn points if they had previously come into the system under a current or previous version of LEED for Existing Buildings. The LSC asked questions regarding tracking of different performance indicators, and creating additional incentives for project teams to pursue recertification. A motion to approve the addendum to LEED EBOM SSc1 was made by Tim Murray and seconded by Dave Sheridan. Motion approved by consent.

4. **Discuss: Status of 1-Year Old Pilot Credits**
   a. The LSC discussed a request from Board of Directors to review pilot credits not tied to LEED 2012 that have been in the Pilot Credit Library for 1 year. The LSC discussed the Life Cycle Assessment, PBT Source Reduction, Medical Equipment Process Efficiency, and Innovative Ventilation Pilot Credits.
   b. A motion to approve the recommendation of the Pilot Credit Library Working Group, to replace the Life Cycle Assessment Pilot Credit with new Materials and Resources credits (proposed in 2nd PC) and allow PBT Source Reduction, Medical Equipment and Process Efficiency, and Innovative Ventilation to remain open for further testing was made by Dave Sheridan and seconded by Bryna Dunn. Motion approved by consent.
   c. A motion to approve the updates to Pilot Credits tied to LEED 2012 was made by Dave Sheridan and seconded by Bryna Dunn. Motion approved by consent.

5. **Discussion: Engaging Chapters Prior to 3rd PC**
   a. The LSC continued a discussed from the July Retreat involving improving engagement with Chapters prior to the opening of public comment periods. The LSC strategized ways to improve communication and information sharing. Discussion will continue on subsequent call.

Call ended 3:05pm. The next LSC call is scheduled for Monday, August 29th at 2:00pm ET.