MINUTES

2101 L St. NW
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www.usgbc.org

LEED Steering Committee

Meeting date: September 26, 2011
Time: 2pm ET (Conference Call)
Minutes approved: Approved 10/19/11

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn	X	N/A	Yes	N/A
Market Advisory Committee	Muscoe Martin	X	Lisa Matthiessen	Yes	
Technical Committee	Malcolm Lewis	X	Susan Kaplan	Yes	x
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	X
Education Steering Committee	Lynn Simon	X	N/A	Yes	N/A
Chapter Steering Committee	Tim Murray	X	N/A	Yes	N/A
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst	X	N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation			N/A	No	
VP Market Development	Doug Gatlin	X	N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton		N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chrissy Macken Corey Enck Lauren Riggs Emily Alvarez Batya Metalitz Sara Cederberg		N/A	No	X
Guest Attendees				No	

Committee chair Joel Todd called the meeting to order at 2:02pm with the following agenda:

1. Roll Call and Conflicts
2. Minutes Approval (9/12/11)
3. Update/Discussion: LEED Recertification
4. Discuss: LEED Interpretation for Incomplete Spaces
5. Discuss/Approve: LEED Pilot Credits

A quorum was present.

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1. **Roll Call and Conflict of Interest Declarations**
   a. No conflicts declared.

2. **Approve: 8/29/11 Minutes**
   a. A motion to approve the 9/12/11 minutes was made by Tim Murray and seconded by Bryna Dunn. Motion approved by consent.

3. **Update/Discussion: LEED Recertification**
   a. Lauren Riggs presented the committee with an update on the LEED Recertification program, including clarifying the current guidance for LEED 2009. The committee asked questions regarding the type of guidance that would be provided to project teams and indicated interest in a succinct version of the vision for the market to better understand the approach. No formal action taken.

4. **Discuss: LEED Interpretation for Incomplete Spaces**
   a. The LSC discussed an interpretation that clarifies how to handle incomplete spaces in LEED 2009. The LSC requested additional time to review a number of different potential scenarios and revisit on the next call. No formal action taken.

5. **Discuss/Approve: LEED Pilot Credits**
   a. The LSC reviewed three new pilot credits for inclusion in the Pilot Credit Library. The potential credits include Bird Collision Deterrence, Renewable Energy – Distributed Generation, and Exterior Noise Control. The LSC discussed and asked questions about each of the credits, with representatives from staff available to provide context. A motion to approve the three credits for testing in the Pilot Credit Library was made by Muscoe Martin and seconded by Malcolm Lewis. Motion approved by consent.

Call ended 3:00pm. The next LSC call is scheduled for Wednesday, October 19 at 12:00pm ET.