MINUTES

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Implementation Advisory Committee
Meeting date: September 15, 2011
Time: 2 pm ET (Conference Call)
Minutes approved: Approved 1/5/12

Member	Organization	Present
David Sheridan (Chair)	Aqua Cura	X
Brenda Morawa (Vice Chair)	BVM Engineering	
Richard Schneider	U.S. Army Engineer Research and Development Center	X
Brad Pease	Paladino and Co., Inc.	
William Worthen	Simon & Associates, Inc.	
Natalie Terrill	Viridian Energy & Environmental, LLC	X
Max Zahniser	Praxis | Building Solutions, LLC	
Adam Fransen	CB Richard Ellis	X
Subject Matter Experts		
Gregory Shank	CTG Energetics, Inc.	X
Kenneth Potts	McGough	X
USGBC Staff		
Lauren Riggs	USGBC	X
Stefanie Young	USGBC	
Chris Law	USGBC	X
Dara Zycherman	USGBC	X
Deon Glaser	USGBC	X
Emily Alvarez	USGBC	X
Chrissy Macken	USGBC	X
Corey Enck	USGBC	
Brendan Owens	USGBC	
Melissa Gallagher-Rogers	USGBC	X
Megan Sparks	GBCI	X
Christopher Davis	GBCI	X

Committee chair Dave Sheridan called the meeting to order at 2:03 pm with the following agenda:

1. Roll Call and Conflict of Interest Declarations
2. Approve: 9/1 Minutes
3. Updates: EBOM, Volume, LEED Online, 2012 [Recurring]
4. Discuss: Recertification Guidance
5. Discuss: Final LEED Interpretations Feedback
6. Discuss: Campus Guidance Functionality in LEED Online

A quorum was present.

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1. **Roll Call and Conflict of Interest Declarations**
    a. No conflicts declared
    b. Christopher Davis from staff was introduced as the new GBCI liaison to the IAC.

2. **Approve: 9/1 Minutes**
    a. A motion to approve the 9/1/11 meeting minutes was made by Adam Fransen and seconded by Natalie Terrill. Motion approved by consent.

3. **Updates: EBOM, Volume, LEED Online, 2012 [Recurring]**
    a. LEED 2012 – Chris Law from staff updated the Committee on the close of public comment, including a brief overview of the comments received.

4. **Discuss: Recertification Guidance**
    a. Lauren Riggs and Christopher Davis from staff presented the group with work on Recertification Guidance for LEED 2009 rating systems, including restructuring of LEED 2009 EBOM credits into establishment and performance sections similar to the organization found in the LEED 2012 EBOM draft. The committee supported the proposed direction and provided feedback on documentation structure, data reporting and data continuity. Discussion will continue on forthcoming calls.

5. **Discuss: Final LEED Interpretations Feedback**
    a. The Committee reviewed the final versions of the LEED Interpretations discussed on the last call, and agreed with the revisions.

6. **Discuss: Campus Guidance Functionality in LEED Online**
    a. Melissa Gallagher-Rogers from staff discussed multiple building certification with the Committee. Discussion included the groups that are typically able to access certain project documents in a campus scenario, and the relationship between access and responsibility as it would pertain to LEED Online administration.

Call ended at 3:03 pm ET. The next IAC meeting will take place on Thursday, September 29th, 2011 at 2pm ET.