MINUTES

2101 L St. NW
Washington, DC 20037
T: 202 828-7422
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www.usgbc.org

LEED Steering Committee
Meeting date: October 19, 2011
Time: 1pm ET (Conference Call)
Minutes approved: 3/26/12

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn		N/A	Yes	N/A
Market Advisory Committee	Muscoe Martin		Lisa Matthiessen	Yes	
Technical Committee	Malcolm Lewis		Susan Kaplan	Yes	X
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	
Education Steering Committee	Lynn Simon	X	N/A	Yes	N/A
Chapter Steering Committee	Tim Murray	X	N/A	Yes	N/A
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst	X	N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation			N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton	X	N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chris Law Sara Cederberg Batya Metalitz Emily Alvarez Deon Glaser		N/A	No	X
Guest Attendees				No	

Committee chair Joel Todd called the meeting to order at 1:02pm with the following agenda:

1. Roll Call and Conflict of Interest Declaration
2. Approve: 09/26/11 Minutes
3. Discuss/Approve: LEED Interpretation for Incomplete Spaces
4. Discuss: Pilot Credit Library Updates
5. Discuss: Feedback from Greenbuild

A quorum was present.

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1. **Roll Call and Conflict of Interest Declaration**
   a. No conflicts declared

2. **Approve: 09/26/11 Minutes**
   a. A motion to approve the 9/26/11 meeting minutes was made by Lynn Simon and seconded by Dave Sheridan. Motion approved by consent.

3. **Discuss/Approve: LEED Interpretation for Incomplete Spaces**
   a. The committee discussed a proposed LEED Interpretation clarifying that LEED 2009 commercial projects with 40% or less incomplete space at the time of final certification meet the requirements of MPR 2. A motion to approve the proposed LEED Interpretation guidance was made by Lynn Simon and seconded by Susan Kaplan. Motion approved by consent.

4. **Discuss: Pilot Credit Library Updates**
   a. Batya Metalitz from staff provided an update on participation to date in the Pilot Credit Library, including registration and certification data. The committee supported the potential use of the library for the piloting of Alternative Compliance Paths (ACPs) and discussed the potential to assign increased point values to certain pilot credits.

5. **Discuss: Feedback from Greenbuild**
   a. The committee provided feedback on the Greenbuild: Toronto conference held earlier in the month, and requested an update from staff in the future on the LEED Automation project.

Call ended 2:02pm. The next LSC call is scheduled for Monday, December 19th at 2:00pm ET.