MINUTES

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LEED Steering Committee
Meeting date: January 30, 2012
Time: 2:00pm ET (Conference Call)
Minutes approved: 3/26/12

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn	X	N/A	Yes	N/A
Market Advisory Committee			Lisa Matthiessen	Yes	X
Technical Committee	Malcolm Lewis		Susan Kaplan	Yes	X
Implementation Committee			Brenda Morawa	Yes	X
Education Steering Committee	Lynn Simon	X	N/A	Yes	N/A
Chapter Steering Committee	Tim Murray	X	N/A	Yes	N/A
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst	X	N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation			N/A	No	
VP Market Development	Doug Gatlin	X	N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton	X	N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chrissy Macken Corey Enck Chris Law Sara Cederberg Chris Marshall Theresa Backhus Meghan Bogaerts Batya Metalitz Jason Hercules		N/A	No	X
Guest Attendees	Holley Henderson, MAC Marcus Sheffer, MAC Rand Ekman, MAC Max Zahniser, IAC Jenny Carney, SS TAG John Boecker, IP subgroup		N/A	No	X

Committee chair Joel Todd called the meeting to order at 2:32pm with the following agenda:

1. Roll Call and Conflict of Interest Declarations
2. Introduction: Commercial Rating System Review
3. Discuss: Integrative Process Credits
4. Discuss: Credit Categories in LEED 2012

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5. Introduction: Global Strategy for LEED 2012 – Metric Conversions & Equivalencies in Rating System (Deon)
6. Introduction: EB:O&M Strategy for LEED 2012 (Lauren, Guest: Jenny Carney)

A quorum was present.

1. **Roll Call and Conflict of Interest Declarations**
   a. No conflicts declared.
   b. The following guests joined the call for general discussion as representatives of their respective committees: Holley Henderson, Marcus Sheffer and Rand Ekman of the MAC, and Max Zahniser of the IAC.
   c. The following guests joined the call for discussion of individual items: (1) John Boecker joined the call to discuss Item 3, Integrative Process Credits as a member of the IP subgroup. (2) Jenny Carney joined the call to discuss Item 6, EB:O&M Strategy for LEED 2012 as an expert in existing buildings and vice-chair of the SS TAG.

2. **Introduction: Commercial Rating System Review**
   a. Chrissy Macken provided an overview of the committee's rating system review process. This overview included the timeline for this review and an explanation of attached documents.

3. **Discuss: Integrative Process Credits**
   a. John Boecker joined the call to discuss Item 3, Integrated Process Credits as a member of the IP subgroup.
   b. Bryna Dunn lead a discussion of the Integrative Process category proposed in the 2nd public comment draft of LEED 2012. The committee received an overview of the current IPc: Integrative Process, and discussed the requirements of the ID&C version of this credit. The committee affirmed the cross-category nature of the credit and discussed potential locations for this credit in the LEED 2012 rating system, among these a separate category or a standalone path in the rating system.
   c. A motion to accept language for IP Credit: Integrated Process as drafted with a clarification that language in ID&C version of the credit will be revised to better distinguish tiered options was made by Susan Kaplan and seconded by Lisa Matthiessen. Motion approved by consent.

4. **Discuss: Credit Categories in LEED 2012**
   a. The Committee discussed the three categories introduced in LEED 2012 drafts to date: Performance (PF), Location and Transportation (LT) and Integrative Process (IP). The committee discussed the potential to redefine and rename the IP category to include more cross-cutting credits in the future, and further explored options for the placement of IPc: Integrative Process. Discussion will continue on a forthcoming call with mock-ups of these options. No formal action taken.

5. **Introduction: Global Strategy for LEED 2012 – Metric Conversions & Equivalencies in Rating System**
   a. Deon Glaser from staff provided an overview of the incorporation of global credit language in the LEED 2012 draft. The committee discussed the training

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planned for project reviewers to achieve full implementation of these improvements.

6. **Introduction: EB:O&M Strategy for LEED 2012**
   a. Lauren Riggs from staff discussed the vision for the Existing Buildings: Operations and Maintenance rating system in LEED 2012, including relevant revisions made to the LEED 2012 draft in response to market feedback. The committee discussed the proposed inclusion of EAp1: Minimum Energy Performance, Option 3: Demonstrate Energy Efficiency Improvement in the Pilot Credit Library.

Call ended 3:32pm. The next LSC call is scheduled for Monday, February 6th, 2012 at 1:00pm ET.