MINUTES

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LEED Steering Committee
Meeting date: February 27, 2012
Time: 2:00pm ET (Conference Call)
Minutes approved: 3/26/12

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn		N/A	Yes	N/A
Market Advisory Committee			Lisa Matthiessen	Yes	
Technical Committee	Malcolm Lewis		Susan Kaplan	Yes	X
Implementation Committee			Brenda Morawa	Yes	X
Education Steering Committee	Lynn Simon	X	N/A	Yes	N/A
Chapter Steering Committee	Tim Murray	X	N/A	Yes	N/A
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst		N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation			N/A	No	
VP Market Development	Doug Gatlin	X	N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton		N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chris Law Chrissy Macken Corey Enck Batya Metalitz Chris Marshall Sara Cederberg Jason Hercules Theresa Backhus Lauren Riggs Emily Alvarez Sarah Buffaloe Meghan Bogaerts.		N/A	No	X
Guest Attendees	Holley Henderson, MAC Rand Ekman, MAC Max Zahniser, IAC Marcus Sheffer, MAC		N/A	No	X

Committee chair Joel Todd called the meeting to order at 2:01pm with the following agenda:

1. Roll Call and Conflict of Interest Declarations
2. Credit Category Approvals
    a. Location and Transportation Category Approval
    b. Sustainable Sites Category Approval

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   c. Energy and Atmosphere Category approval
   d. Integrative Process in Healthcare
3. Credit Category Approvals cont'd
   a. Water Efficiency Category Approval
   b. Indoor Environmental Quality Category Approval
   c. Materials and Resources Category Approval
4. Pilot Credit Updates and Approvals
   a. Updates and Closures to LEED 2012 Pilot Credits
   b. Approval of Energy Performance Improvement Pilot Credit
5. Final Motion to Approve LEED 2012 for 3rd Public Comment

A quorum was present.

1. **Roll Call and Conflict of Interest Declarations**
   a. No conflicts declared.
   b. The following guests joined the call for general discussion as representatives of their respective committees: Holley Henderson, Rand Ekman and Marcus Sheffer of the MAC, and Max Zahniser of the IAC.

2. **Credit Category Approvals**
   a. Location and Transportation Category Approval, Sustainable Sites Category Approval
      i. A motion to approve the Location and Transportation and Sustainable Sites categories for 3rd public comment was made by Brenda Morawa and seconded by Lynn Simon. Motion approved by consent.
   b. Energy and Atmosphere Category approval
      i. The committee determined cost to be the most appropriate metric for energy use in LEED 2012. A motion to approve the Energy and Atmosphere category for 3rd public comment was made by Tim Murray and seconded by Susan Kaplan. Motion approved by consent.
   c. Integrative Process in Healthcare
      i. The committee supported the inclusion of the Integrative Project Planning and Design prerequisite in LEED for Healthcare.

3. **Credit Category Approvals cont'd**
   a. Water Efficiency Category Approval
      i. The committee discussed the appropriate location for landscape water use requirements in the WE category, including the relationship between the tracking of indoor and outdoor water use. A motion to approve the inclusion of WEp: Outdoor Water Use in the 3rd public comment draft was made by Lynn Simon and seconded by Brenda Morawa. Motion approved by consent.
   b. Indoor Environmental Quality Category Approval
      i. The committee reviewed the project achievement of MRp: Construction IAQ Management Plan, and discussed the health benefits of this plan versus the potential barriers associated with its implementation timeline. A motion to retain former prerequisite requirements in MRc: Construction Indoor Air Quality Plan was made by Lynn Simon and seconded by Brenda Morawa. Motion approved by general consent with Susan Kaplan abstaining.

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ii. A motion to approve EQc: Acoustic Performance was made by Tim Murray and seconded by Brenda Morawa. Motion approved by consent.
iii. The committee discussed requirements for minimum visible light transmittance in EQc: Quality Views as they related to the intent of the credit. A motion to include a specification against window tints that distort color balance was made by Susan Kaplan and seconded by Tim Murray. Motion approved by consent.
iv. The committee discussed furniture emissions evaluation requirements in EQc: Low-Emitting Interiors. A motion to allow the use of furniture emissions evaluation requirements that are deemed equivalent to referenced standards was made by Tim Murray and seconded by Brenda Morawa. Motion approved by consent.
v. A motion to approve the Indoor Environmental Quality credit category for 3rd public comment was made by Tim Murray and seconded by Susan Kaplan. Motion approved by consent.

c. Materials and Resources Category Approval
   i. The committee reviewed organization changes to the category, and confirmed surface area as the appropriate metric for calculations in MRc: Building Reuse and Whole Building Life Cycle Assessment. The committee determined that products receiving weight for local production must include extraction and manufacturing with a 50 mile distance.
   ii. The committee discussed biobased requirements in MRc: Responsible Extraction of Raw Materials and agreed with proposed language. A motion to approve the requirement that New Wood products be "certified by Forest Stewardship Council, or better" was made by Tim Murray and seconded by Susan Kaplan. Motion approved by general consent with Lynn Simon, Susan Kaplan and Brenda Morawa abstaining.
   iii. A motion to approve the Materials and Resources credit category for 3rd public comment was made by Tim Murray and seconded by Brenda Morawa. Motion approved by consent.

4. **Pilot Credit Updates and Approvals**
   a. Updates and Closures to LEED 2012 Pilot Credits
      i. Batya Metalitz from staff provided an overview of Pilot Credits proposed to be added to or closed within the Pilot Credit Library. A motion to approve all changes to the Pilot Credit Library for March 1st update was made by Tim Murray and seconded by Lynn Simon. Motion approved by consent.
   b. Approval of Energy Performance Improvement Pilot Credit
      i. The committee discussed proposed pilot credit language for an improvement path for projects pursuing EB:O+M EAp: Minimum Energy Performance. The committee discussed the interaction of the pilot credit with EAc: Optimize Energy Performance and proposed certification cap for project teams pursuing the pilot credit, and supported further testing by a finite number of project teams.

An offline motion on 2/28/12 to approve the inclusion of Pilot Credit 67: Pilot Alternative Compliance Path: EA Prerequisite was made by Brenda Morawa and seconded by Lisa Matthiessen. Motion approved by consent.

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5. **Final Motion to Approve LEED 2012 for 3rd Public Comment**
    a. A motion to approve LEED 2012 for 3rd public comment, including rating system draft language, rating system scorecards, and public comment responses was made by Tim Murray and seconded by Lynn Simon. Motion approved by consent.
    b. The committee thanked committee volunteers and staff for their work.

Call ended 4:06pm. The next LSC call is scheduled for Monday, March 12th, 2012 at 4:00pm ET.