U.S. GREEN BUILDING COUNCIL (USGBC)

2013 Board of Directors Commitment Form



As a *nominee*, I certify that I have read the complete Nomination Package and understand that certain responses within my application will be published as written. If I am selected as a *candidate* in the election, I will adhere to the campaigning guidelines as approved by the Board of Directors.

If *elected* to the U.S. Green Building Council Board of Directors, I will commit to the following basic responsibilities of a Director¹ as requested:

- Help determine the organization's mission and purposes;
- Select the Chief Executive;
- Support the Chief Executive and assess his/her performance;
- Ensure effective organizational planning;
- Ensure adequate resources;
- Manage resources effectively;
- Determine, monitor, and strengthen the organization's programs and services;
- Enhance the organization's public standing;
- Ensure legal and ethical integrity and maintain accountability; and
- Recruit and orient new board members and assess board performance.

If *elected* to the Board, I will also commit to the following specific responsibilities:

- Articulate and uphold the mission, vision, and values of USGBC;
- Remain in good standing as an individual representative of my member organization and maintain my organization's USGBC membership in good standing;
- Help influence diverse groups and sectors in the industry;
- Undertake special assignments and serve on committees, including in leadership positions, as requested or, where appropriate, by my initiative;
- Read and understand USGBC's financial statements or responsible summaries thereof and help the Board fulfill its fiduciary responsibility;
- Abide by USGBC's code of conduct, conflict of interest, confidentiality, antitrust, and anti-harassment policies;
- Recruit and orient new Board members and assess Board performance annually;
- Help recruit new members for USGBC;
- Help bring significant new resources (financial or otherwise) to the work of USGBC;
- Attend the Board's regularly-scheduled meetings each year (in 2012, three in-person meetings, and six calls), understanding that USGBC reimburses directors for travel expenses per the annual budget;
- Consider attendance at the annual Greenbuild Conference & Expo (in 2013, Greenbuild will be held November 20-22 in Philadelphia, PA);
- Prepare for and actively participate in Board meetings;
- Speak on behalf of the Board or USGBC only when authorized to do so; and
- Become a member of a USGBC Chapter by January 1, 2013, if such membership is not currently active.

Signature	Date

¹ BoardSource, "Ten Basic Responsibilities of Nonprofit Boards," 1996.