MINUTES

2101 L St. NW
Washington, DC 20037
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

LEED Steering Committee
Meeting date: March 26, 2012
Time: 2:00pm ET (Conference Call)
Minutes approved: Approved 8/13/12

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn	X	N/A	Yes	N/A
Market Advisory Committee			Lisa Matthiessen	Yes	
Technical Committee	Malcolm Lewis		Susan Kaplan	Yes	X
Implementation Committee			Brenda Morawa	Yes	X
Education Steering Committee	Lynn Simon	X	N/A	Yes	N/A
Chapter Steering Committee	Tim Murray	X	N/A	Yes	N/A
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst	X	N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation			N/A	No	
VP Market Development	Doug Gatlin	X	N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton		N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chrissy Macken Chris Law Deon Glaser Sara Cederberg Corey Enck		N/A	No	X
Guest Attendees			N/A	No	

Committee chair Joel Todd called the meeting to order at 2:03pm with the following agenda:

1. Roll Call and Conflict of Interest Declaration
2. Approve: 2011 Meeting Minutes (10/19 and 12/19) & 2012 Meeting Minutes (1/18 through 2/27)
3. Updates: Technical, Market, and Implementation Committees
4. Approve: LEED 2009 Addenda - Global Language Improvements
5. Approve: Committee Leadership Transitions
6. Presentation: LEED 2012 Credit Documentation & Usability Review
7. Update: International Strategy

A quorum was present.

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1. **Roll Call and Conflict of Interest Declaration**
   a. No conflicts declared

2. **Approve: 2011 Meeting Minutes (10/19 and 12/19) & 2012 Meeting Minutes (1/18 through 2/27)**
   a. A motion to approve the 10/19/12, 12/19/12, 1/18/12, 2/24/12, 1/24/12, 1/30/12, 2/6/12, 2/13/12, 2/21/12 and 2/27/12 meeting minutes was made by Lynn Richards and seconded by Brenda Morawa. Motion approved by consent.

3. **Updates: Technical, Market, and Implementation Committees**
   a. Representatives from each standing committee of the LSC provided an update on recent conversations held within their respective committees. The Technical Committee recently evaluated proposed CBECS methodology and the Implementation Advisory Committee has been providing feedback on LEED 2012 supporting content and tools.

4. **Approve: LEED 2009 Addenda - Global Language Improvements**
   a. The LSC continued its discussion of proposed improvements to global language in the LEED 2009 rating systems. The LSC received clarification on credits, and recommended further exploration of ride share as a potential compliance path for all projects pursuing SSc4.1: Alternative Transportation—Public Transportation Access. A motion to approve the LEED 2009 global language as applied to New Construction, Core & Shell, Schools, and Existing Buildings: Operations & Maintenance and to be introduced as addenda was made by Brenda Morawa and seconded by Lynn Simon. Motion approved by consent.

5. **Approve: Committee Leadership Transitions**
   a. The LSC discussed candidates for leadership on the Implementation Advisory Committee and Market Advisory Committee as well as acting leadership roles on the Technical Committee. A motion to approve Brenda Morawa as chair and Adam Fransen as vice-chair of the Implementation Advisory Committee and approve Lisa Matthiessen as chair and Holley Henderson as vice-chair of the Market Advisory Committee was made by Susan Kaplan and seconded by Lynn Simon. Motion approved by consent.

      An offline motion to approve Susan Kaplan as Acting Chair and Maureen Mahle as Acting Vice-Chair of the Technical Committee was made by Brenda Morawa and seconded by Lisa Matthiessen on April 11th, 2012. Motion approved by consent.

6. **Presentation: LEED 2012 Credit Documentation & Usability Review**
   a. Sara Cederberg and Core Enck provided an overview of ongoing development of LEED 2012 credit documentation, including guiding principles, processes and timetables, and a review of credit language as it would be implemented by practitioners. The LSC recommended particular focus on first-time users of LEED Online.

7. **Update: International Strategy**
   a. Scot Horst provided an overview of the LEED International program, including the history and recent conversations held by the LEED International Roundtable, positive feedback regarding the adoption of BREAAM as an

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alternative compliance path for the EA section, and recent translation efforts. The LSC supported the approach and requested further updates in the future.

Call ended 3:05pm. The next LSC call is scheduled for Thursday, April 19th, 2012 at 4:00pm ET.