



March 10<sup>th</sup> 2008  
Conference Call

# MINUTES

1800 Massachusetts Ave,  
NW, Suite 300  
Washington, DC 20036  
T: 202 828-7422  
F: 202 828-5110  
www.usgbc.org

## LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
<b>Chair</b>	Scot Horst*	X	n/a	Yes	
<b>Vice Chair</b>	Joel Ann Todd*	X	n/a	Yes	
<b>LEED-NC</b>	Muscoe Martin	X	Craig Kneeland	Yes	X
<b>LEED-EB</b>	Stu Carron		Sheila Sheridan	Yes	
<b>LEED-CI</b>	Holley Henderson*	X	Denise Van Valkenburg	Yes	
<b>LEED-CS</b>	Christine Magar		Jerry Lea	Yes	
<b>LEED-H</b>	Kristin Shewfelt		Steven Winter	Yes	
<b>LEED-ND</b>	Doug Farr		Jessica Millman	Yes	X
<b>SS TAG</b>	Bryna Dunn	X	Stewart Comstock	Yes	
<b>WE TAG</b>	Neal Billetdeaux	X	John Koeller	Yes	
<b>EA TAG</b>	Greg Kats		Marcus Sheffer	Yes	X
<b>MR TAG</b>	Nadav Malin*		Mark Webster	Yes	
<b>IEQ TAG</b>	Bob Thompson	X	Steve Taylor	Yes	
<b>TSAC</b>	Malcolm Lewis*		Joel Ann Todd	Yes	
<b>Curriculum</b>	John Boecker*	X	Lynn Simon	Yes	X
<b>Chapters</b>	Sara O'Mara	X	Charlie Tomlinson	Yes	
<b>USGBC CEO</b>	Rick Fedrizzi *		n/a	No	
<b>Board Liaison</b>	Lauren Yarmuth		n/a	No	
<b>Canada Liaisons</b>	Alex Zimmerman	X	Ian Theaker	No	X
<b>Other LSC Meeting Attendees</b>				<b>Voting</b>	<b>Attendance</b>
<b>USGBC Staff</b>	Deon Glaser Brendan Owens Rachel Gutter Chris Marshall		X	No	X
<b>Guest Attendees</b>	Brenda Morawa (Cert Co-Vice Chair) Lisa Matthiessen (Market Sector VC)		X	No	

\* LEED Management Sub Committee  
Quorum met at 2:02 pm EST.

### 1. Declaration of Conflicts

- a. None declared

### 2. Review of the Minutes from 3/3

- a. Approved by general consent

### 3. UPDATE/DISCUSSION: Regionalization

- a. LSC was updated on the progress of the regionalization working group and their recommendations for regionally appropriate credits within LEED. The draft will be reviewed by each TAG prior to final LSC approval.
- b. The idea behind incorporating regionalization into LEED is to allow projects within a given region credit for addressing certain regional environmental issues (such as air pollution or water availability) through their project.
- c. The USGBC regional councils and chapters will be providing input on which LEED credits should be considered applicable as regional credits within their particular region.



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- d. The committee discussed the need to decide how regionalization will be balloted by USGBC membership. There will be further discussion on a future LSC call. LSC wants to make sure there is optimal membership/stakeholder input on this item as it becomes part of LEED.

#### 4. DISCUSSION: LSC Retreat

- a. One of the items necessary for LSC to vote on during the retreat will not be ready for April 3/4. LSC discussed alternate dates for the face to face meeting and decided to meet April 18<sup>th</sup>. All discussion items will be ready for LSC at that time.

#### 5. UPDATE: LEED for Schools EQp3

- a. The group discussed the complications LEED for Schools project teams have recently raised regarding the acoustics prerequisite requirements. LSC suggested the task force develop an alternative compliance path as well as new language for the prerequisite.
- b. MOTION: BT: For LSC to ask the LEED for Schools task force to come up with an alternative compliance path language for LEED for Schools EQp3 within the next 10 days and to develop an additional approach to be presented to LSC for consideration.
- c. SECOND: MM
- d. VOTE: 11 ayes, 0 nays, 0 abstentions. MOTION PASSES.
- e. A request was made for any LSC members with relevant LEED for Schools experience to provide assistance to the task force.
- f. The issue of future unpiloted LEED prerequisites still needs to be discussed by LSC on an upcoming LSC call.

#### 6. UPDATE: General Bookshelf Timeline

- a. LSC reviewed the timeline for regionalization, LCA, credit alignment and weightings development so LEED is approved by USGBC membership by Greenbuild.

#### 7. Other Business

- a. The USGBC Research committee is looking for 2 additional reviewers (Materials/LCA and building procurement) to help with pre-proposal review. An email will be sent to LSC for volunteers.

Meeting adjourned. *Next call is scheduled for Monday, March 17<sup>th</sup>.*