



MINUTES

1800 Massachusetts Ave, NW, Suite 300 Washington, DC 20036

T: 202 828-7422 F: 202 828-5110 www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
Chair	Scot Horst*		n/a	Yes	
Vice Chair	Joel Ann Todd*	Х	n/a	Yes	
LEED-NC	Muscoe Martin	Х	Craig Kneeland	Yes	
LEED-EB	Stu Carron		Sheila Sheridan	Yes	
LEED-CI	Holley Henderson*	Х	Denise Van Valkenburg	Yes	
LEED-CS	Christine Magar	Х	Jerry Lea	Yes	
LEED-H	Kristin Shewfelt		Steven Winter	Yes	
LEED-ND	Doug Farr		Jessica Millman	Yes	Х
SS TAG	Bryna Dunn		Stewart Comstock	Yes	
WE TAG	Neal Billetdeaux	Х	John Koeller	Yes	
EA TAG	Greg Kats		Marcus Sheffer	Yes	
MR TAG	Nadav Malin*	Х	Mark Webster	Yes	
IEQ TAG	Bob Thompson		Steve Taylor	Yes	
TSAC	Malcolm Lewis*	X	Joel Ann Todd	Yes	
Curriculum	John Boecker*		Lynn Simon	Yes	
Chapters	Sara O'Mara		Charlie Tomlinson	Yes	
USGBC CEO	Rick Fedrizzi *		n/a	No	
Board Liaison	Lauren Yarmuth		n/a	No	
Canada Liaisons	Alex Zimmerman		lan Theaker	No	
Other LSC Meeting Attendees				Voting	Attendance
USGBC Staff	Deon Glaser Brendan Owens Jen Henry Nick Shaffer Justin Doak Chris Smith Meghan Bogaerts		x	No	Х
Guest Attendees	Nina Tallering (Retail Consultant) Susan Kaplan (VC of Tech Comm)		X	No	

^{*} LEED Management Sub Committee

Quorum met at 2:05 pm EST.

1. Declaration of Conflicts

a. None declared

2. Review of the Minutes from 3/10

a. Approved by general consent (NM and CM abstain)

3. LEED for Retail-NC 2nd Public Comment Approval

- a. Staff introduced LEED for Retail-NC for second public comment. The rating system has had many revisions based on the first public comment and pilot input outlined for the LSC. It was noted that most of the changes to the rating system came from the 98 pilots.
- b. There are only two pilot projects that have completed certification and LSC asked staff why they feel the time is appropriate to bring LEED for Retail-NC back for second public comment. Staff clarified that there have not been any CIRs submitted in six weeks and the monthly pilot conference calls have



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- resolved all outstanding pilot questions. Staff feels confident that the rating system is ready for second public comment.
- c. <u>MOTION:</u> ML: To approve LEED for Retail New Construction for second public comment.
- d. SECOND: HH
- e. VOTE: 8 ayes, 0 nays, 0 abstentions. MOTION PASSES.

4. LEED for Neighborhood Development TAG Input

- a. The LEED for Neighborhood Development staff requested offline TAG input on the preliminary revisions to the rating system resulting from pilot input. With TAG workload heavily focusing on the new LEED system, staff recognizes that this participation will be outside of the regular TAG calls and response may be limited. It was raised that in the past the TAGs have lacked clarity on the scope of work brought to them regarding rating system input outside of regular review.
- b. Staff will send a timeline to the TAGs so they know what is going to be coming down the line in the coming months.
- MOTION: NB: To allow ND staff to solicit voluntary, individual preliminary feedback from the TAGs regarding the LEED for Neighborhood Development Rating System.
- a. SECOND: MM
- b. VOTE: 8 ayes, 0 nays, 0 abstentions. MOTION PASSES.

Meeting adjourned. Next call is scheduled for Monday, March 31st.