**May 12th 2008**
Conference Call

# MINUTES

1800 Massachusetts Ave,
NW, Suite 300
Washington, DC 20036
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

# LEED Steering Committee (LSC)

| Title | LSC Member | Attendance | Proxy | Voting | Attendance |
|---|---|---|---|---|---|
| **Chair** | Scot Horst* | X | n/a | Yes | |
| **Vice Chair** | Joel Ann Todd* | X | n/a | Yes | |
| **LEED-NC** | Muscoe Martin | X | Craig Kneeland | Yes | |
| **LEED-EB** | Stu Carron | X | Sheila Sheridan | Yes | |
| **LEED-CI** | Holley Henderson* | | Denise Van Valkenburg | Yes | |
| **LEED-CS** | Christine Magar | X | Jerry Lea | Yes | |
| **LEED-H** | Kristin Shewfelt | | Steven Winter | Yes | |
| **LEED-ND** | Doug Farr | | Jessica Millman | Yes | X |
| **SS TAG** | Bryna Dunn | X | Stewart Comstock | Yes | |
| **WE TAG** | Neal Billetdeaux | X | John Koeller | Yes | |
| **EA TAG** | Greg Kats | | Marcus Sheffer | Yes | X |
| **MR TAG** | Nadav Malin* | X | Mark Webster | Yes | |
| **IEQ TAG** | Bob Thompson | | Steve Taylor | Yes | |
| **TSAC** | Malcolm Lewis* | | Joel Ann Todd | Yes | |
| **Curriculum** | John Boecker* | | Lynn Simon | Yes | |
| **Chapters** | Sara O'Mara | X | Charlie Tomlinson | Yes | |
| **USGBC CEO** | Rick Fedrizzi * | | n/a | No | |
| **Board Liaison** | Lauren Yarmuth | X | n/a | No | |
| **Canada Liaisons** | Alex Zimmerman | | Ian Theaker | No | |
| **Other LSC Meeting Attendees** | | | | **Voting** | **Attendance** |
| **USGBC Staff** | Deon Glaser<br>Brendan Owens<br>Jen Henry<br>Tom Hicks | | X | No | X |
| **Guest Attendees** | Brenda Morawa (Cert Comm VC)<br>Susan Kaplan (Tech Comm VC) | | X | No | |

* LEED Management Sub Committee

Quorum met at 2:05 pm EST.

7. **Declaration of Conflicts**
   a. None declared.

8. **Review of the Minutes from 3/17, 3/31 & 4/18**
   a. MM requested additional language in the 4/18 minutes, item 8 to reflect staff's input on when data collection would be possible.
   b. Minutes for 3/17, 3/31 and 4/18 approved by general consent.

9. **DISCUSSION: Design/Construction/Performance Connections**
   a. The group discussed collecting performance data from project teams and the possibilities for gathering and sharing information.
   b. Make a prerequisite that project teams would have to get an Energy Star rating. It may be difficult to measure energy performance in some projects with multiple buildings unless sub-metering is in place. Measurement would include both energy and water consumption of a given project.

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c. Partnering with another organization was suggested as a way for USGBC to stay out of the data collection business. The group also discussed the possibilities surrounding requiring projects to recertify under operations and maintenance and the complications that could develop.
d. LSC will continue to discuss existing building recertification & performance data sharing with USGBC members on the next LSC call.

**10. DISCUSSION: TAG Reappointments**

a. The group discussed the upcoming TAG member reappointments with the majority of members terms expiring. May of the members were reappointed in 2003 which creates a large turnover concern when final terms are up in 2009. Staff will discuss governance issues and regroup with MSC to work out the details before bringing it back to LSC.

*Meeting Adjourned. The next LSC call is scheduled for Monday, June 9th at 2 pm ET.*