



July 21<sup>st</sup> 2008  
Conference Call

# MINUTES

1800 Massachusetts Ave,  
NW, Suite 300  
Washington, DC 20036  
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## LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
<b>Chair</b>	Scot Horst*	X	n/a	Yes	
<b>Vice Chair</b>	Joel Ann Todd*	X	n/a	Yes	
<b>LEED-NC</b>	Muscoe Martin	X	Craig Kneeland	Yes	
<b>LEED-EB</b>	Stu Carron	X	Sheila Sheridan	Yes	
<b>LEED-CI</b>	Holley Henderson*	X	Denise Van Valkenburg	Yes	
<b>LEED-CS</b>	Christine Magar	X	Jerry Lea	Yes	
<b>LEED-H</b>	Kristin Shewfelt		Steven Winter	Yes	
<b>LEED-ND</b>	Jessica Millman		Burt Gregory/Susan Mud	Yes	X
<b>SS TAG</b>	Bryna Dunn		Stewart Comstock	Yes	
<b>WE TAG</b>	Neal Billetdeaux	X	John Koeller	Yes	
<b>EA TAG</b>	Greg Kats	X	Marcus Sheffer	Yes	
<b>MR TAG</b>	Nadav Malin*	X	Mark Webster	Yes	X
<b>IEQ TAG</b>	Bob Thompson	X	Steve Taylor	Yes	
<b>TSAC</b>	Malcolm Lewis*	X	Joel Ann Todd	Yes	
<b>Curriculum</b>	John Boecker*		Lynn Simon	Yes	
<b>Chapters</b>	Sara O'Mara	X	Charlie Tomlinson	Yes	
<b>USGBC CEO</b>	Rick Fedrizzi *		n/a	No	
<b>Board Liaison</b>	Lauren Yarmuth	X	n/a	No	
<b>Canada Liaisons</b>	Alex Zimmerman		Ian Theaker	No	X
<b>Other LSC Meeting Attendees</b>				<b>Voting</b>	<b>Attendance</b>
<b>USGBC Staff</b>	Deon Glaser Brendan Owens		X	No	X
<b>Guest Attendees</b>	Susan Kaplan (Tech Comm VC)		X	No	

\* LEED Management Sub Committee  
Quorum met at 2:05 pm EST.

### 1. Declarations of Conflict

- a. MM, SO, CM, LY, ML, HH & CK work on Core and Shell projects with the same issues outlined in the CS CIR agenda item.
- b. MW is up for consideration as the MR TAG chair, which is on the agenda.

### 2. Minutes Review

- a. 7/07/08 - MM requested that staff add language into LP discussion as to whether the SS TAG was ok with the proposed changes in responsibilities. These minutes will be approved on a future call pending this change.

### 3. DISCUSSION/ACTION: Hospitality Working Group

- a. Staff introduced the discussion by stating that there has been increasing pressure from market sectors to develop clear guidance in LEED for specific project types such as hospitality and distribution centers. There has been significant time on the market development side of LEED to investigate the



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possibility of developing a working group to create proposed revisions and new credits into LEED for the future.

- b. The committee raised the need for clear process to be discussed on how working groups are established and what development process they will follow including TAG interaction. LEED for Labs was also discussed because it has not been actively worked on and establishing a working group in hospitality might create confusion on how Labs is prioritized.
- c. It was clarified that staff has been aware of the preliminary work done by the hospitality sector and is in support of the LSC giving this more consideration before voting on this issue. It was asked about how new credits & modified credits get integrated in the future as well as how the introduction of new sectors into LEED will work from a process standpoint.
- d. It was agreed that this work will affect the Technical & Market Sector committees and a separate LSC call to discuss this before the next regular LSC call. It was also agreed that staff should prepare a proposal for how to address this issue as well as what other markets are in the queue for this type of work.

#### 4. DISCUSSION/ACTION: CS Energy Modeling CIR

- a. Staff introduced that a CIR that came before the EA TAG that asked whether LEED for Core and Shell projects were responsible for the tenant loads in the EAc1 calculations. The EA TAG ruled that the Core and Shell developer was responsible for reducing the energy load of the base building (including tenant load) as outlined in the EAc1 2-point mandate. This means developers must require future tenants to design to meet this mandate or invest in much more efficient mechanical systems. It was relayed that some developers feel all the responsibility is landing on the developer with little on the tenant for a Core and Shell project.
- b. EA TAG representatives relayed that the group recognizes the concerns of both sides and wants to provide a resolution that makes sense from a technical & market perspective. The TAG believes that CS developers have the ability to control many aspects of the energy load and should be able to achieve 2 points under EAc1.
- c. Staff will respond to the CIR immediately to express the LSC's concern that LEED for Core and Shell buildings could be certified but not energy efficient if technical requirements were loosened in the credit.
- d. The LSC agreed to have an additional call dedicated to this issue outside of the regular LSC calls to work on a proposed compromise that will be acceptable from both perspectives. It was suggested that an analysis about what was actually balloted under the EAc1-2 point mandate to evaluate how this change fits into our current CIR process.

#### 5. DISCUSSION/ACTION: MR TAG Chair Appointment

- a. The committee discussed Mark's qualifications and lack of direct conflicts of interest on the MR TAG. NM expressed the MR TAG's support of Mark becoming the new Chair. The LSC also relayed their appreciation of Nadav Malin's dedication to the MR TAG & LSC.
- b. **MOTION:** SC: To approve Mark Webster as the new Chair of the MR TAG.
- c. **SECOND:** ML
- d. **VOTE:** 12 ayes, 0 nays, 1 abstention (NM). MOTION PASSES.

*Meeting Adjourned. The next LSC call is scheduled for Monday, August 4<sup>th</sup> at 2 pm ET.*