September 15th, 2008
Conference Call

MINUTES

1800 Massachusetts Ave,
NW, Suite 300
Washington, DC 20036
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
Chair	Scot Horst*		n/a	Yes	
Vice Chair	Joel Ann Todd*	X	n/a	Yes	
LEED-NC	Muscoe Martin	X	Craig Kneeland	Yes	
LEED-EB	Stu Carron		Sheila Sheridan	Yes	
LEED-CI	Holley Henderson*	X	Denise Van Valkenburg	Yes	
LEED-CS	Christine Magar	X	Jerry Lea	Yes	
LEED-H	Kristin Shewfelt		Steven Winter	Yes	
LEED-ND	Jessica Millman	X	Burt Gregory/Susan Mud	Yes	X
SS TAG	Bryna Dunn	X	Stewart Comstock	Yes	
WE TAG	Neal Billetdeaux	X	John Koeller	Yes	
EA TAG	Greg Kats		Marcus Sheffer	Yes	
MR TAG	Mark Webster	X		Yes	
IEQ TAG	Bob Thompson	X	Steve Taylor	Yes	
TSAC	Malcolm Lewis*	X	Joel Ann Todd	Yes	
Curriculum	John Boecker*		Lynn Simon	Yes	
Chapters	Sara O'Mara	X	Charlie Tomlinson	Yes	
USGBC CEO	Rick Fedrizzi *		n/a	No	
Board Liaison	Lauren Yarmuth	X	n/a	No	
Canada Liaisons	Alex Zimmerman	X	Ian Theaker	No	X
Other LSC Meeting Attendees				**Voting**	**Attendance**
USGBC Staff	Deon Glaser Brendan Owens Dara Zycherman Sophie Lambert Meghan Bogaerts Chris Marshall		X	No	X
Guest Attendees	Susan Kaplan (Tech Comm VC)		X	No	

* LEED Management Sub Committee

Quorum met at 2:06 pm EST.

1. **Declarations of Conflict**
   a. None declared

2. **Minutes Review**
   a. 7/07 – Approved by general consent
   b. 9/02 – Approved by general consent

3. **REMINDER: TAG-A-Palooza**
   a. The LSC was reminded to please RSVP to staff by COB today for an October 2 & 3 meeting in DC

4. **DISCUSSION/ACTION: LEED Pilot Library**
   a. In Scot's absence, staff introduced the concept of a LEED pilot library which allows for the introduction of new credits into the rating system between development cycles. This retains the ability to be flexible & market responsive when making improvements to LEED and involves the introduction of new credits through a "pilot library" that would allow projects to use new credits

1800 Massachusetts Ave,
NW, Suite 300
Washington, DC 20036
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

while providing information to USGBC that would allow for improvements to the credit before going out for public comment and ballot.

b. It was clarified that these pilot credits would be housed in the ID section for specific project types but would not replace the piloting of specific market sectors. The LSC agreed that the process needs to be developed to further identify how market sectors would fit into this structure but generally approved of the need for this concept.
c. A committee member asked whether the addition of these ID credits would detract from a project's ability to achieve other pre-approved ID credits.
d. The LSC requested more time to develop a comprehensive process & structure for the pilot library before formal motions are made.
e. MOTION: MM: Whereas the LSC desires to establish a formal process for populating the bookshelf and piloting new ideas in the marketplace, be it resolved the LSC supports the idea of a "pilot library" for testing new ideas in LEED, and LSC will work with staff, the Market Sector Committee and the Technical Committee to develop the process for implementation.
f. SECOND: NB
g. VOTE: 11 ayes, 0 nays, 0 abstentions. MOTION PASSES.

5. DISCUSSION/ACTION: LEED for Healthcare's MRc4.1

a. The committee will discuss this on the next LSC call once the process & structure for the pilot library is developed and approved.

ML left the call

6. DISCUSSION: LEED 2009 SSc8

a. The LSC discussed the complication resulting from a mix-up during the LEED 2009 2nd public comment period staff editing phase. ASHRAE 90.1-2007 Addendum I was removed by staff from the requirements in SSc8 because ASHRAE had not yet published the addendum. It was clarified by the committee that the addendum had been approved, just not made public.
b. The SS TAG believes that if changing the credit in LEED 2009 would warrant a third public comment period the committee does not believe it is a large enough issue to push through. It was discussed that the change could be made through a single credit ballot to happen after LEED 2009 was launched.
c. MOTION: CM: To not delay the ballot of LEED 2009 and to deal with the LEED 2009 SSc8 Addendum I issue according to the bookshelf process in an expeditious manner.
d. SECOND: SO
e. DISCUSSION: Staff clarified that the fix should be able to go out for ballot in early 2009.
f. VOTE: 10 ayes, 0 nays, 0 abstentions. MOTION PASSES.

7. DISCUSSION: Rating System Changes post LSC Approval

a. To be discussed on the next LSC call.

8. DISCUSSION/ACTION: LP TAG Leadership Approval

a. ND staff introduced the candidates nominated for the new Location & Planning TAG which was originally created to aid in the development & review of LEED for Neighborhood Development. The LSC previously approved the credits this TAG will be responsible for in the future, including credits not specific to ND.

1800 Massachusetts Ave,
NW, Suite 300
Washington, DC 20036
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

b. The committee agreed with the proposed selections for chair and vice chair. The MSC will review the slate of general TAG members on an upcoming call and both will be sent to ExCom for final approval.
c. MOTION: BT: Be it resolved that the LEED Steering Committee moves to approve the following nominees for leadership of the Location & Planning TAG for consideration by the Executive Committee of the Board of Directors: Ted Bardacke (Chair) and Justin Horner (Vice Chair).
d. SECOND: BD
e. VOTE: 10 ayes, 0 nays, 0 abstentions. MOTION PASSES.

Meeting Adjourned. The next LSC call is scheduled for Monday, September 22nd at 2 pm ET.