October 13, 2008
Conference Call

MINUTES

1800 Massachusetts Ave,
NW, Suite 300
Washington, DC 20036
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
Chair	Scot Horst*		n/a	Yes	
Vice Chair	Joel Ann Todd*	X	n/a	Yes	
LEED-NC	Muscoe Martin	X	Craig Kneeland	Yes	
LEED-EB	Stu Carron		Sheila Sheridan	Yes	
LEED-CI	Holley Henderson*		Denise Van Valkenburg	Yes	X
LEED-CS	Christine Magar	X	Jerry Lea	Yes	
LEED-H	Kristin Shewfelt		Steven Winter	Yes	
LEED-ND	Jessica Millman	X	Burt Gregory/Susan Mud	Yes	
SS TAG	Bryna Dunn		Stewart Comstock	Yes	
WE TAG	Neal Billetdeaux	X	John Koeller	Yes	X
EA TAG	Greg Kats		Marcus Sheffer	Yes	X
MR TAG	Mark Webster		Steve Baer	Yes	X
IEQ TAG	Bob Thompson	X	Steve Taylor	Yes	
TSAC	Malcolm Lewis*		Joel Ann Todd	Yes	
Curriculum	John Boecker*		Lynn Simon	Yes	X
Chapters	Sara O'Mara	X	Charlie Tomlinson	Yes	
USGBC CEO	Rick Fedrizzi *		n/a	No	
Board Liaison	Lauren Yarmuth		n/a	No	
Canada Liaisons	Alex Zimmerman		Ian Theaker	No	X
Other LSC Meeting Attendees				**Voting**	**Attendance**
USGBC Staff	Deon Glaser Brendan Owens Batya Metalitz Miranda Gardiner		X	No	
Guest Attendees	Lisa Matthiessen (VC MS Comm) Brenda Morawa (VC Cert Comm)		X	No	

* LEED Management Sub Committee

Quorum met at 2:04 pm EST.

1. **Declarations of Conflict**
   a. None declared.

2. **Minutes Review**
   a. 9/22 – Approved by general consent; JAT abstained.
   b. 9/29 – Approved by general consent

3. **DISCUSSION/ACTION: LEED 2009 Review for Member Ballot**
   a. JAT introduced the discussion of LEED 2009 review for USGBC member ballot.
   b. The committee discussed that a sentence in CI SSc2 was inadvertently deleted by SS TAG during revisions to the credit in preparation for 2nd public comment. Because the sentence was originally included in the 1st public comment period version of the document and the public had the opportunity to comment on the language during the LEED process, the LSC feels comfortable reinserting this language back into the credit for ballot.

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c. Staff asked the LSC to consider introducing a definition for daylighting control in CI EAc1.2 as a clarification to the credit which was raised by a commenter during the LEED 2009 2nd public comment period. The LSC agreed this is an acceptable inclusion into the credit language to prevent any hidden requirements in the reference guide and is not a substantive change to the rating system.
d. A commenter asked whether LEED 2009 Schools projects would be able to use the existing EQp3 PIEACP allowing for the use of New Construction requirements. The LSC agreed that they will revisit this issue upon ratification of the LEED 2009 ballot.
e. The LSC reviewed the WE tables that have been approved by the WE TAG. This table is a way for project teams to view all of the referenced baseline standards in one place in the credit rather than asking project teams to look up the baselines themselves.
    i. The committee discussed the baseline in Commercial Lavatory (restroom) Faucets in the table and whether the standard outlined is a change to the credit requirements. There was a concern about the way this table was introduced at this point in the development process, although acknowledgement was made that it was not intentionally hidden during public comment period. It was relayed that ASHRAE 90.1-2007 is an example similar to the way this table was introduced in that the standards in the WE table were accessible to the public to view and weigh in on during the comment periods.
    ii. The committee agreed that the table and requirements should remain for the ballot because they are the same as what was in both public comment periods, just minus the clarifying table
f. The SS TAG raised a comment regarding Commercial Interiors EAp2 – and the reference to Section 9.5 may need to be 9.2.2 instead. The LSC agreed that this would be a substantive change and the committee will look into this at a later date.
g. A committee member brought up an issue surrounding Core and Shell documentation requirements that will be discussed after the call as part of a reference guide improvement.
h. It was mentioned that metering requirements in EAp2 are also in EAc1 which is redundant since it is already required as a prerequisite. The committee agreed to keep it in for ballot and revisit as a potential copyedit since it will not change what a project team has to do in LEED.
i. Be it resolved that the LEED Steering Committee hereby approves the LEED <u>MOTION:</u> MS: 2009 proposed 2nd Public Comment period comment responses for posting during the USGBC member ballot period.
j. SECOND: BT
k. VOTE: 11 ayes, 0 nays, 0 abstentions. <u>MOTION PASSES</u>.
a. <u>MOTION: MS:</u> Be it resolved that the LEED Steering Committee hereby approves the LEED 2009 proposed redlined rating systems for USGBC member ballot.
b. SECOND: BT
c. VOTE: 11 ayes, 0 nays, 0 abstentions. <u>MOTION PASSES.</u>

2. DISCUSSION/ACTION: LEED Development Cycle

a. The LSC discussed the proposal for a 2 year standard development cycle for LEED. This includes 1 year for development & 1 year for the consensus process and approval which will result in more predictability for the market.

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This cycle includes more time for development, review and internal approvals of new content, public comments, and final documents.

b. It was clarified that this development cycle is for major version releases and there will be processes in place to allow for single credit revisions and PIEACPs that occur between cycles. The committee requested a revised memo showing the relationship between the development cycle and the supporting work (such as reference guides, workshops, etc) so the LSC can see the timeframe for these items. It was also requested that the memo reflect the incremental credit revisions that may happen between cycles.

3. UPDATE: CaGBC LEED for Existing Buildings

a. The CaGBC brought forth the EBOM rating system for review. NC & Homes will be forthcoming for a November 10th approval by LSC.

b. It was clarified that currently the agreement USGBC has with CaGBC outlines that the USGBC LSC needs to approve all adaptations to LEED. In the future there will be an established committee to review all international adaptations and LSC will be involved only if necessary.

Meeting Adjourned. The next LSC call is scheduled for Monday, October 27th at 2 pm ET.