



April 13, 2009
Conference Call

MINUTES

2101 L St NW, Suite 500
Washington, DC 20037

T: 202 828-7422

F: 202 828-5110

www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
Chair	Joel Ann Todd*	X	n/a	Yes	
Vice Chair			n/a	Yes	
LEED-NC	Muscoe Martin	X	Craig Kneeland	Yes	
LEED-EB	Stu Carron		Sheila Sheridan	Yes	X
LEED-CI	Holley Henderson*	X	Denise Van Valkenburg	Yes	
LEED-CS	Christine Magar	X	Jerry Lea	Yes	X
LEED-H	Kristin Shewfelt		Steven Winter	Yes	
LEED-ND	Jessica Millman		Burt Gregory/Susan Mud	Yes	
SS TAG	Bryna Dunn	X	Stewart Comstock	Yes	
WE TAG	Neal Billetdeaux	X	John Koeller	Yes	
EA TAG	Greg Kats		Marcus Sheffer	Yes	
MR TAG	Mark Webster		Steve Baer	Yes	X
IEQ TAG	Bob Thompson	X	Steve Taylor	Yes	
TSAC	Malcolm Lewis*	X		Yes	
Curriculum	Lynn Simon*		Barry Giles	Yes	X
Chapters	Sara O'Mara	X	Charlie Tomlinson	Yes	
USGBC CEO	Rick Fedrizzi *		n/a	No	
Board Liaison			n/a	No	
Canada Liaisons	Alex Zimmerman	X		No	
Other LSC Meeting Attendees				Voting	Attendance
USGBC Staff	Deon Glaser Scot Horst Brendan Owens Doug Gatlin		X	No	
Guest Attendees	Lisa Matthiessen Dave Sheridan Brenda Morawa		X	No	

* LEED Management Sub Committee
Quorum met at 2:05 pm EST.

1. Declarations of Conflict

- a. JL is one of the developers that has expressed concern about the Core and Shell agenda; SO, HH, BM, CM all work on Core and Shell projects.

1. Minutes Review – 3/30

- a. Approved by general consent

2. UPDATE: LEED Development Cycle

- a. Joel updated the LSC that because LEED 2009 will not launch until April 27 of this year, agreement has been made that the next version of LEED will launch in 2012. This will allow for more time to get the supporting tools updated



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reflecting the new rating system including LEED Online, reference guides, and workshops as well as revise the rating system.

- b. Staff has also been discussing whether the overall development cycle will continue to be 3 years or if it should return to the original 2 year cycle. This will be decided at a later date.
- c. PIEACPs and pilot credits will not be affected by this cycle and will be in place during the development cycle.
- d. Staff asked the LSC not to publicize the new cycle at this time so the organization can focus on the launch of LEED 2009 April 27th. After membership has time to absorb the new rating system, USGBC will prepare official messaging to announce this new cycle. The communications department will be consulted to suggest how volunteers can best answer questions related to the development cycle.

3. UPDATE: LEED 2009 Copyedits

- a. Joel reminded the LSC to review the LEED 2009 rating system documents to ensure that errors are fixed before the April 27th launch. Staff asked that feedback be received by Friday April 17th so there is enough time to make revisions before the launch date.

4. DISCUSSION/ACTION: Healthcare Integrative Design Credits into Library

- a. Staff introduced the proposal to include the Integrative Design prerequisite & credit currently in the LEED for Healthcare draft rating system as in the credit pilot library for use by all design and construction projects. Alex Zimmerman has submittal related information he will send to staff for consideration as supplemental guidance. It was raised that the credits may need to be more stringent but this could be verified through the pilot.
- b. Concern was raised that the prerequisite might be a “give-a-way” credit to projects under the pilot system, however the LSC agreed it needs to determine the right way to pilot something as a potential prerequisite for all projects. It was recommended that the two be combined into credits so that 6 cannot be achieved without 5. Staff will work to restructure these and refine the language of the credits. Staff will also replace “healthcare team representatives” with “user groups” in the language.
- c. MOTION: MM: Be it resolved that the LEED Steering Committee hereby approve the attached versions of Pilot Credit 5 & 6 to be placed in the Pilot Library and apply to all commercial design and construction rating systems including NC, CS, CI, Schools, Retail-CI and Retail-NC rating systems with credit 5 being a requirement to achieve credit 6 and revising the healthcare specific language.
- d. SECOND: BD
- e. VOTE: 12 ayes, 0 nays, 0 abstentions. MOTION PASSES.



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5. DISCUSSION: LSC Charter Revisions

- a. Joel introduced the LSC charter revisions which are a reflection of the state of the organization and reality that staff is much larger and more capable than when the original LSC charter was established. The new charter needs to look at what volunteers and staff do best and how the two groups can work together more effectively.
- b. LSC was asked to submit input via email over the next week in order to keep this moving. An update will be given during the next LSC call.
- c. The biggest change in the charter is to include both volunteer and staff on the LSC to allow for a strong communication between both parties. The group agreed that the charters need to be revised as soon as possible to allow the committees to begin work on the next version of LEED.

6. DISCUSSION: Core and Shell & EAc1

- a. Brendan introduced the progress of the Core and Shell EAc1 task force and described the proposed solution. In LEED for Core and Shell, the changes in the energy cost budget methodology baseline calculation were poorly communicated with the transition from ASHRAE 90.1-1999 to ASHRAE 90.1-2004. Core and shell pilot projects were held to savings percentage that they controlled, but the ballot version held projects to the energy load of the entire building. This was reinforced through a CIR issued by the EA TAG on April 24, 2008 that said EAc1 in Core and Shell projects must calculate the entire building energy load and not on the partial core and shell load. This has compromised some core and shell projects' ability to achieve the minimum 2 point mandate or to certify at all at the minimum level.
- b. The task force has identified three categories of projects: 1. Projects registered before April 24, 2008, 2. those registered after and 3. Those registered under LEED 2009.
 1. This group has been working to find the right solution for these three types core and shell projects. The solutions will be different depending on which bucket a project falls under.
 2. 1st group of projects: because of lack of clear definitive response from USGBC, the working group proposes that the pilot process is extended to cover projects that register prior to April 24, 2008. If these project teams decide to use the current track in Appendix G under CSv2.0 it is allowed.
 3. However, the EA TAG feels this is not a perfect solution and prefers that developers are accountable for the whole energy building load, however the issue is not a purely technical one and thus the LSC needs to make the decisions.
 4. Staff will develop a memo on this item and come back to LSC on the next call. LSC needs to email any issues that need to be addressed to Brendan so they can be included in the discussion memo.
 5. PROPOSED NEXT LSC CALL MOTION: : To allow all LEED for Core and Shell version 2.0 projects registered prior to April 24, 2008 to utilize



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the Core and Shell pilot modeling requirements for EAc1 in lieu of the ASHRAE 90.1-2004 performance rating method contained in Appendix G for calculating baseline energy use.

Meeting Adjourned. The next LSC call is scheduled for Monday, April 27th at 2 pm ET.