April 27, 2009
Conference Call

MINUTES

2101 L St., NW
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www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
Chair	Joel Ann Todd*	X	n/a	Yes	
Vice Chair			n/a	Yes	
LEED-NC	Muscoe Martin	X	Craig Kneeland	Yes	
LEED-EB	Stu Carron		Sheila Sheridan	Yes	
LEED-CI	Holley Henderson*	X	Denise Van Valkenburg	Yes	
LEED-CS	Christine Magar		Jerry Lea	Yes	X
LEED-H	Kristin Shewfelt		Steven Winter	Yes	
LEED-ND	Jessica Millman	X	Burt Gregory/Susan Mud	Yes	X
SS TAG	Bryna Dunn	X	Stewart Comstock	Yes	
WE TAG	Neal Billetdeaux	X	John Koeller	Yes	
EA TAG	Greg Kats		Marcus Sheffer	Yes	
MR TAG	Mark Webster		Steve Baers	Yes	
IEQ TAG	Bob Thompson		Steve Taylor	Yes	
TSAC	Malcolm Lewis*	X	Joel Ann Todd	Yes	
Curriculum	Lynn Simon*		Barry Giles	Yes	X
Chapters	Sara O'Mara	X	Charlie Tomlinson	Yes	
USGBC CEO	Rick Fedrizzi *		n/a	No	
Board Liaison			n/a	No	
Canada Liaisons	Alex Zimmerman		Ian Theaker	No	
Other LSC Meeting Attendees				**Voting**	**Attendance**
USGBC Staff	Deon Glaser Sophie Lambert Chris Marshall Scot Horst Dara Zycherman Meghan Bogaerts Doug Gatlin		X	No	
Guest Attendees	Ted Bardacke (LP & ND) Susan Kaplan		X	No	

* LEED Management Sub Committee

Quorum met at 2:05 pm EST.

1. **Declarations of Conflict**
   a. JL has a conflicts with the CS EAc1 agenda item.

2. **Minutes Review – 2/23 & 4/13**
   a. 2/23 - Approved by general consent
   b. 4/13 – Approved by general consent

3. **DISCUSSION/ACTION: LEED for Neighborhood Development Review for 2nd Public Comment**
   a. Jessica introduced the discussion for LEED for Neighborhood Development to go to 2nd public comment. The rating system received over 5,000 comments and the committee has been spending the last few months reviewing and

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responding to them as well as revising the rating system to reflect these comments.

b. Where possible changes were made to reflect better compliance paths for projects large or small, but it is the intention of the core committee to make the rating system work better for large projects through the ND Minimum Program Requirements. The intents of all credits have been updated to be consistent throughout the rating system and to reflect changes to credit requirements.
c. Based on the ANSI procedures adopted by USGBC, the 2nd Public Comment period may begin on May 1st pending LSC approval. This date will coincide with the ANSI Standards weekly electronic newsletter that officially announces the beginning of the public comment period. The comment period would then run until June 14th at 11:59 pm Pacific Time as a 45-day period is required. Assuming that a 3rd public comment period is not needed, the LEED for Neighborhood Development 2009 rating system would be balloted by the consensus body and then launched in late summer. Once the 2nd public comment period begins, reference guide and LEED Online development will begin in earnest.
d. MOTION: ML: Review and approve the revised LEED for Neighborhood Development Rating System for release to a second public comment period.
e. SECOND: HH
f. VOTE: 10 ayes, 0 nays, 0 abstentions. MOTION PASSES.

4. UPDATE: LEED v3 Go Live

a. Joel updated the committee that earlier in the day LEED v3 went live for projects to begin registration. The LSC agreed to send along a note to Rick thanking staff for their hard work in getting the rating system and supporting tools up and running.

5. UPDATE: LSC & Committee Charter Revisions Progress

a. Joel updated the LSC that the Board of directors voted to reinstate the LEED Foundations Documents without the processes that conflict with GBCI's role. These documents will remain in effect until the new Foundations Documents are in place and approved by the Board.
b. The committee was updated that the committee charters are still being discussed internally to establish a sound set of documents that can then be sent to the LSC for approval.

6. DISCUSSION/ACTION: Core and Shell EAc1 (continued from last week)

a. Brendan introduced that over the past 4 months staff and volunteers have worked closely with key stakeholders impacted by the CS requirements to devise a way forward that continues to balance technical and market concerns related to LEED-CS energy optimization. Because the part of the concern is ineffective communication of the switch to Appendix G modeling rules, it has been deemed,

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by the working group, appropriate to separate the LEED-CS projects according to registration date as follows:

i. Group 1 – projects registered prior to or on April 24, 2008 (date on which CIR clarifying the language in LEED-CS v2.0 was published) – 1,425 projects
ii. Group 2 – projects registered after April 25, 2008 through April 26, 2009 – 963 projects
iii. Group 3 – projects registered on/after April 27, 2009 – 0 projects

b. Staff is requesting LSC action on the proposed solution for Group 1 projects. Currently there is no immediate solution for those projects that fall into Group 2, however a proposal will be developed and brought to the LSC in the future.
c. Staff recommends that LSC allow Group 1 projects to apply the rule set permitting post processing of tenant loads (excluding them from the calculation of their % achievement towards compliance with EAp2 and earning points under EAc1) that existed in the pilot version of EAc1. This extension of the pilot EAc1 methodology is a compromise necessary to bridge the communication gap between the understanding of project teams who participated in the pilot and the balloted credit requirements.
d. Some members of the EA TAG are uncomfortable with this proposal from a technical perspective because they feel the energy reduction doesn't actually represent transparent energy savings associated with projects that would utilize this path. The group agreed that this may not be a perfect solution but is the best given the current needs of the market.
e. MOTION: ML: That the LEED Steering Committee allows LEED for Core and Shell projects registered prior to April 24, 2008 to apply the rule set permitting post processing of tenant loads (excluding them from the calculation of their % achievement towards compliance with EAp2 and earning points under EAc1) that existed in the Core and Shell pilot version of EAc1.
f. SECOND: MM
g. VOTE: 8 ayes, 0 nays, 2 abstention (JL, BD). MOTION PASSES.

Meeting Adjourned. The next LSC call is scheduled for Monday, May 11th at 2 pm ET.