



September 14, 2009
Conference Call

MINUTES

2101 L St., NW
Suite 500
Washington, DC 20037
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
Chair	Joel Ann Todd	X	N/A	No	
Vice Chair	TBD		N/A	Yes	
Market Advisory Committee	Muscoe Martin		Lisa Matthiessen	Yes	X
Technical Committee	Malcolm Lewis		Susan Kaplan	Yes	X
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	X
Education Steering Committee	Lynn Simon	X	Barry Giles	Yes	
Chapter Steering Committee	Sara O'Mara	X	Elaine Hsieh	Yes	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst	X	N/A	No	
VP LEED Technical Development	Brendan Owens		N/A	No	
VP LEED Implementation	Mike Opitz		N/A	No	
VP Market Development	Doug Gatlin	X	N/A	No	
VP International Activities	Tim McEnergy		N/A	No	
GBCI Representative	TBD		N/A	No	
Other LSC Meeting Attendees				Voting	Attendance
USGBC Staff	Deon Glaser Chrissy Ungaro Miranda Gardiner Batya Metalitz ShaVon Diaz			No	X
Guest Attendees				No	X

* LEED Management Sub Committee
Quorum met at 2:07 pm EST.

1. Declarations of Conflict

- a. None declared

2. Review of Minutes 8/31/09

- a. Approved by general consent

3. UPDATE: ID CIR

- a. Staff updated the LSC that the MR & IEQ TAGs have reviewed the ID CIR ruling from a previous LSC call. The TAGs ruled in favor of the project team and it will be forwarded to the project team if the LSC finds no faults with the final ruling. The LSC appreciated the update and had no concerns about the outcome.



MINUTES

2101 L St., NW
Suite 500
Washington, DC 20037
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

4. DISCUSSION/ACTION: EA TAG Vice Chair Appointment

- a. Staff introduced the EA TAG proposal for vice chair. LSC felt it would be valuable for Chris Shaffner to become the vice chair as he has been extensively involved in USGBC throughout the years, and has been a significant asset to the IEQ TAG throughout his tenure.
- b. MOTION: LS: Be it resolved that the LEED Steering Committee hereby accepts the appointment of Chris Schaffner to the position of Vice-Chair of the Energy and Atmosphere Technical Advisory Group beginning September 23, 2009.
- a. SECOND: SO
- b. VOTE: 5 ayes, 0 nays, 0 abstentions. MOTION PASSES.

2. DISCUSSION/ACTION: IEQ TAG Vice Chair Appointment

- a. Staff introduced the IEQ TAG proposal for vice chair. Staff clarified that the candidate, Dan Bruck, has improved his attendance on the TAG to help the LSC feel more comfortable with the approval. The LSC agreed to appoint him as the vice chair with the condition that his attendance be reevaluated in a few months.
- b. MOTION: LS: Be it resolved that the LEED Steering Committee hereby accepts the appointment of Daniel Bruck to the position of Vice-Chair of the Indoor Environmental Quality Technical Advisory Group beginning September 23, 2009, conditional on attendance improvement and reevaluation in December of 2009.
- c. SECOND: DS
- d. VOTE: 5 ayes, 0 nays, 0 abstentions. MOTION PASSES.

1. DISCUSSION/ACTION: WE TAG member Appointments

- a. Staff introduced the candidates nominated by the WE TAG for membership. The MSC originally asked the candidates to clarify information in their application to help inform the discussions of their appointment. Information was clarified by the candidates and staff feels comfortable moving forward with their approval. An LSC member voiced their support with the candidates as well.
- b. MOTION: DS: The LEED Steering Committee hereby nominates Shawn Martin and David Viola to the WE TAG, each for a two-year term beginning on September 24, 2009.
- c. SECOND: LS
- e. VOTE: 5 ayes, 0 nays, 0 abstentions. MOTION PASSES.

2. DISCUSSION/ACTION: LEED for Homes Mid-Rise Pilot

- a. Staff introduced the proposal for a Homes Mid-Rise pilot to proceed while the working group finalizes the revisions of the pilot document. Projects have already registered under the pilot and will need to certify under the pilot system as it is currently drafted. The working group in place is charged with



MINUTES

2101 L St., NW
Suite 500
Washington, DC 20037
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

reviewing and refining the guidance in preparation for an updated version to be approved for pilots to use if they wish. The TAGs will review the proposed changes before it goes to the LSC for consideration.

- b. It is requested that the LSC approve the continuation of the LEED for Homes Mid-Rise pilot concurrent with the Mid-Rise Working Group's revision work. The Mid-Rise Working Group will now report to the LSC because the MSC (the group's original approving body) has since been dissolved.
- c. MOTION: LM: Be it resolved that the LEED Steering Committee hereby approves the continued use of, and review and certification of projects under the current LEED for Homes Mid-Rise pilot.
- d. SECOND: LS
- e. VOTE: 5 ayes, 0 nays, 0 abstentions. MOTION PASSES.

3. DISCUSSION: LEED 2012 Work plan

- a. The committee discussed the need to begin working on developing big picture ideas for future versions of LEED, including keeping LEED as a leadership tool but also allowing achievability by projects new to LEED. The LSC will come up with their ideas offline and bring them together on a future call. Staff relayed that there are updates and new initiatives that will be brought to the committee as well.
- b. It was agreed that the next step would be to collect thoughts with a process and schedule in place to support the discussions.

4. DISCUSSION: LSC At-Large Nominees

- a. The committee discussed the need to identify types of experts to bring in on the LSC as at-large seats and whether these need to be strategic thinkers or represent a more focused area. It was agreed that the LSC does not need specific rating system perspectives but could include bigger picture ideas related to this perspective.

Meeting Adjourned. The next LSC call is scheduled for Tuesday, September 29th at 2 pm ET.