



December 7, 2009  
Conference Call

# MINUTES

2101 L St., NW  
Suite 500  
Washington, DC 20037  
T: 202 828-7422  
F: 202 828-5110  
www.usgbc.org

## LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
<b>Chair</b>	Joel Ann Todd	X	N/A	No	
<b>Vice Chair</b>	TBD		N/A	Yes	
<b>Market Advisory Committee</b>	Muscoe Martin		Lisa Matthiessen	Yes	X
<b>Technical Committee</b>	Malcolm Lewis	X	Susan Kaplan	Yes	
<b>Implementation Committee</b>	David Sheridan		Brenda Morawa	Yes	X
<b>Education Steering Committee</b>	TBD		TBD	Yes	
<b>Chapter Steering Committee</b>	Sara O'Mara	X	Elaine Hsieh	Yes	X
<b>At-large Member (TBD)</b>	N/A			N/A	
<b>At-large Member (TBD)</b>	N/A			N/A	
<b>At-large Member (TBD)</b>	N/A			N/A	
<b>SVP, LEED</b>	Scot Horst	X	N/A	No	
<b>VP LEED Technical Development</b>	Brendan Owens	X	N/A	No	
<b>VP LEED Implementation</b>	Mike Opitz	X	N/A	No	
<b>VP Market Development</b>	Doug Gatlin		N/A	No	
<b>VP International Activities</b>			N/A	No	
<b>GBCI Representative</b>	Peter Templeton		N/A	No	
<b>Other LSC Meeting Attendees</b>				<b>Voting</b>	<b>Attendance</b>
<b>USGBC Staff</b>	Deon Glaser Meghan Bogaerts Jeff Lovshin Asa Foss Sophie Lambert			No	X
<b>Guest Attendees</b>	Lynn Simon			No	

Quorum met at 2:01 pm EST.

1. **Declaration of Conflicts**
  - a. SO was nominated for the Social Equity working group.
2. **Minutes Review – 11/23/09**
  - a. Approved by general consent
3. **QUICK UPDATES: LEED Committee Work**
  - a. Market Advisory Committee
    1. No update – see agenda items below
  - b. Implementation Advisory Committee
    1. Candidate list will be finalized this week for an election
  - c. Technical Committee



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1. Next version of LEED work is coming along
4. **DISCUSSION: December 2009 & January 2010 LSC Call Dates**
  - a. Last call of 2009 is December 21<sup>st</sup> at 2 pm ET
  - b. First calls of 2010 tentatively scheduled for January 11<sup>th</sup> & 25<sup>th</sup> at 3 pm ET
5. **UPDATE: New USGBC Member Policy & Balloting**
  - a. Staff updated the LSC that there is a newly proposed USGBC membership policy that will affect when organizations need to become members before a ballot or election to be eligible to participate. This policy will be not be brought to the LSC for approval, as it is a membership policy and not specific to LEED.
6. **UPDATE/ACTION: Homes Working Group membership**
  - a. Staff clarified to the LSC that the original candidates included in the approved working group list approved on the November 23<sup>rd</sup> call did include residential production building and general building expertise and expanded upon that expertise. The motion included a request that 2 additional candidates be brought to cover expertise already included in the proposed roster. The LSC agreed to rescind the condition in the original motion.
  - b. MOTION: ML: To approve the removal of the condition that 2 additional members are identified to provide production building and general building expertise included in the 11/23/09 LSC approval of the Homes working group members.
  - c. SECOND: SO
  - d. VOTE: 4 ayes, 0 nays, 0 abstentions. MOTION PASSES.
7. **DISCUSSION/ACTION: ND Regional Credits**
  - a. Staff introduced that the LEED 2009 process for establishing regional priority credits was adapted for use by a new set of volunteers for the new LEED for Neighborhood Development rating system. The south central chapter group is requesting that their region be considered a single environmental zone instead of several. They believe that problematic school development patterns are such a critical issue in the region that the Regional Priority credits in the region should all incentivize green schools. This request essentially changes the process from the one followed for all other LEED 2009 rating systems and staff believes that LEED ND should follow the approved process and wait to revise it for the next version of LEED.
  - b. It was raised that the LSC should allow the SCND task force to provide input on the future process for regionalization along with opportunities for all chapters. The LSC agreed that it is important to let the task force know about the work that is going on related to regionalization and what their possibilities for involvement might be going forward, however all groups should have equal opportunity for involvement.



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- c. MOTION: BM: In order to maintain continuity with the LEED 2009 regionalization process, to support the Technical Committee's recommendation to deny the petition of the South Central LEED-ND Regionalization Task Force, and request that the Task Force apply the original, previously-stated rules and principles to its work.
- d. SECOND: ML
- e. VOTE: 4 ayes, 0 nays, 0 abstentions. MOTION PASSES.

## 8. DISCUSSION/ACTION: LSC Working Group Purpose Statement Review

- a. Joel introduced the purpose statements for regionalization, social equity, and weightings working groups for LSC review and approval. If approved, the next step is to identify prospective members.
  - 1. Regionalization Working Group: Tasked with collecting and reviewing input from groups involved in the LEED 2009 regionalization process and proposing a new process for the next version of LEED. The LSC agreed to assign the working group to also develop ideas for future USGBC chapter involvement in the regionalization work.
  - 2. Social Equity Working Group: to identify topics and approaches to integrating Social Equity concepts into LEED, as well as when social equity issues are best dealt with by other tools and not by LEED. The USGBC membership requirement needs to be considered with this group as the possibilities for nonmember participation might be greater than with other working groups.
  - 3. Weightings Working Group: This group will develop recommendations for impact categories for the next version of LEED and a process for determining weightings for those categories.
- b. MOTION: BM: To approve the purpose statements and subsequent formation of the Social Equity, Weightings, and Regionalization working groups, with the additional item for the regionalization working group scope as outlined above and adding Sara O'Mara to the Social Equity working group.
- c. SECOND: SO
- d. VOTE: 4 ayes, 0 nays, 0 abstentions. MOTION PASSES.

## 9. DISCUSSION/ACTION: Market Advisory Committee TAG Liaisons & LEED 2009 Feedback Survey

- a. The LEED Market Advisory Committee (MAC) requests liaisons to the TAGs to help with communications between the committees. The LSC agreed this was a good way to help keep the committees up to date on each other's work.
- b. The MAC also requested feedback from the market on LEED 2009 to help with improvements to the rating system. Staff asked about the budget implications of hiring a consultant to do this work and timing related to the next version. Staff relayed that USGBC is trying to consolidate surveys so as not to send too many information requests to project teams. The LSC asked



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the MAC to work with staff to determine appropriate scope; an approval for this request has been deferred.

- c. MOTION: BM: To support the Market Advisory Committee's establishment of informal liaisons to the TAGs.
- d. SECOND: SO
- e. VOTE: 4 ayes, 0 nays, 0 abstentions. MOTION PASSES.

## **10. DISCUSSION/ACTION: LEED-ND Addenda Approval**

- a. Staff introduced two addenda that are meant to correct mistakes in the LEED for Neighborhood Development rating system. Both of these changes fall within the definition of "corrections" in the process outlined in Appendix 3 of the Foundations of LEED.
- b. MOTION: BM: To approve the proposed corrections to SLLp4 and NPDc4 in the LEED for Neighborhood Development rating system.
- c. SECOND: LM
- d. VOTE: 4 ayes, 0 nays, 0 abstentions. MOTION PASSES

*Meeting Adjourned. The next LSC call is scheduled for Monday, December 21<sup>st</sup> at 2 pm ET.*