January 11, 2010
Conference Call

MINUTES

2101 L St., NW
Suite 500
Washington, DC 20037
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	
Vice Chair	TBD		N/A	Yes	
Market Advisory Committee	Muscoe Martin	X	Lisa Matthiessen	Yes	X
Technical Committee	Malcolm Lewis	X	Susan Kaplan	Yes	
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	
Education Steering Committee	TBD		TBD	Yes	
Chapter Steering Committee	Sara O'Mara	X	Elaine Hsieh	Yes	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst	X	N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation	Mike Opitz	X	N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton	X	N/A	No	
Other LSC Meeting Attendees				**Voting**	**Attendance**
USGBC Staff	Deon Glaser Rukesh Samarasekera Sonia Punjabi Batya Metalitz Nicolette Mueller		X	No	X
Guest Attendees	Mario Zoccatelli (GBC Italia) Andrea Fornasiero(GBC Italia) Thomas Ragut (GBC Italia)		X	No	

The chair called the meeting to order at 3:04 pm EST. A Quorum was present.

Agenda:

1. **Declaration of Conflicts**
   No conflicts were declared by the LSC.

2. **Minutes Review**
   The minutes from 12/21/2009 were approved by the LSC by general consent.

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3. QUICK UPDATES: LEED Committee Work

The Market Advisory Committee (MAC) is working with USGBC staff to develop a LEED project survey to get market feedback on LEED 2009.

The Implementation Advisory Committee (IAC) chair and vice chair are working with staff to begin the elections.

The Technical Committee (TC) is reviewing the proposals for the LEED Adaptations working groups and has recommended collaboration between these groups and the TAGs/MAC to help resolve conflicts before development begins. The LSC talked about organizing a meeting between all committees to review this work and concerns about timeframe were raised.

4. UPDATE: District Energy Systems Guidance Review by TC & MAC

Staff updated the committee that the TC and MAC will be reviewing and providing recommendations for the District Energy Systems Guidance to be considered as an additional option for LEED.

5. DISCUSSION/ACTION: Homes Working Groups Chairs

Staff introduced the proposed chairs for the Homes Mid-Rise and Homes 2012 working groups. LSC discussed the candidates and their qualifications.

Muscoe Martin made and Sara O'Mara seconded a motion to approve Kevin Stack as chair of LEED for Homes 2012 Working Group and Maureen Mahle as chair of the LEED for Homes Mid-Rise Working Group. The motion was approved by unanimous consent.

6. DISCUSSION: Italy GBC Adaptation of LEED 2009-NC

USGBC and GBC Italia staff introduced the proposed revisions to LEED 2009 for use in Italy. The group discussed that the regulations are very different in other countries and questions might come up related to those types of changes. The committee was asked to submit questions about the changes to staff so responses can be developed prior to the next call.

This is being introduced as a pilot, but it is not clear in the documentation that it is a pilot. This will be discussed further on the next call when it is brought for approval.

7. DISCUSSION: Balance Statement Approval for Technical Committee

The proposed balance statement for the LEED Technical Committee was introduced for discussion. It is currently undergoing review by the governance team at USGBC and final recommendations will be sent to the LSC during a future call.

Meeting Adjourned at 4:00. The next LSC call is scheduled for Monday, January 25th at 2 pm ET.