MINUTES

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LEED for Neighborhood Development Core Committee

Conference Call – January 27, 2009

Member	Company/Affiliation	Attendance?
Ted Bardacke	Global Green USA	yes
Kaid Benfield	Natural Resources Defense Council	yes
John Dalzell	Boston Redevelopment Authority	yes
Victor Dover	Dover, Kohl & Partners Town Planning	yes
Doug Farr	Farr Associates, Architecture and Urban Design	yes
Tim Frank	Sierra Club	no
Bert Gregory	Mithun Architects + Designers + Planners	no
Daniel Hernandez	Jonathan Rose Companies	yes
Megan Lewis	The Land Connection	yes
Jessica Cogan Millman	The Agora Group	yes
Susan Mudd	Congress for the New Urbanism	yes
John Norquist	Congress for the New Urbanism	yes
Kenneth Potts	McGough Development	no
Tom Richman	Tom Richman & Associates	no
Elizabeth Schilling	Urban Associates	yes
Committee liaisons		
Brett Van Akkeren	U.S. EPA	no
USGBC Staff		
Sophie Lambert		yes
Dara Zycherman		yes
Chris Marshall		yes
Meghan Bogaerts		yes
Jason Hercules		yes
Robyn Eason		yes
Stefanie Young		yes
Others		
Nora Beck	Congress for the New Urbanism	yes
Laura Watchman	Watchman Consulting (consultant)	no
Eric Main	Criterion Planners (consultant)	no
Rachel Sohmer	Natural Resources Defense Council	yes
Eliot Allen	Criterion Planners (consultant)	yes
Justin Horner	Natural Resources Defense Council	yes
Nathan Sandwick	Natural Resources Defense Council	no
Payton Chung	Congress for the New Urbanism	no
Bruce Knight	City of Champaign (incoming committee member)	yes

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1. Approved of minutes for 1/21/08.

a. Moved by Susan Mudd.
b. Seconded by John Dalzell.
c. Vote Results: 6 ayes; 0 nays; 0 abstentions (others joined call later).

2. Declaration of conflicts of interest related to this call's agenda

a. None.

3. February retreat agenda

a. Dara Zycherman briefly reviewed the draft retreat agenda for February 2 -3 with the core committee. Committee members were given the opportunity to comment.
b. Several committee members expressed a desire to add more time for credit guardians to discuss important issues in the comments they are reviewing with the whole committee.
c. Sophie Lambert and Jessica Millman explained that the Minimum Program Requirements discussion on the retreat agenda was included so that the committee can be updated on the MPR discussion happening on the LEED Steering Committee and so that the committee can begin discussing its own MPRs.
d. Additional retreat notes: a tour of Santa Monica's NRDC office has been added at 6pm on Monday; Ted Bardacke will offer commentary on a few green infrastructure items on the walk from the hotel to the tour; Doug Farr will send thoughts on SLLp4 to the committee prior to the retreat because he cannot attend.

4. Process for revising the connectivity and adequate transit service definitions

a. Dara explained that staff have been discussing the best way to address several cross-credit issues, and would like input from the committee. The committee agreed to the proposed process, which consists of nominating two people from amongst the guardians of credits that deal with connectivity and adequate transit service to form subgroups that will specifically work on those definitions. John Dalzell, Kaid Benfield, Victor Dover, and Jessica Millman were nominated for these roles. After the retreat, when committee members have a chance to weigh in on the direction that revisions to these definitions should take, final leadership on these issues will be determined.

5. Updates & housekeeping

a. All committee members are reminded to focus on reading the comments on the four prerequisites up for discussion at the retreat prior to the retreat.
b. Sophie announced two exciting staff changes at USGBC. Peter Templeton, former Senior Vice President for Education and Research, is now the President of the Green Building Certification Institute. Rebecca Flora, former ND committee member, will be assuming his position at USGBC.

6. Next call is scheduled at 2:30 pm Eastern on February 10, 2009.