



MINUTES

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LEED for Neighborhood Development Core Committee

Conference Call – February 10, 2009

Member	Company/Affiliation	Attendance?
Ted Bardacke	Global Green USA	yes
Kaid Benfield	Natural Resources Defense Council	no
John Dalzell	Boston Redevelopment Authority	yes
Victor Dover	Dover, Kohl & Partners Town Planning	yes
Doug Farr	Farr Associates, Architecture and Urban Design	yes
Tim Frank	Sierra Club	no
Bert Gregory	Mithun Architects + Designers + Planners	no
Daniel Hernandez	Jonathan Rose Companies	yes
Bruce Knight	City of Champaign, IL	yes
Megan Lewis	The Land Connection	no
Jessica Cogan Millman	The Agora Group	yes
Susan Mudd	Congress for the New Urbanism	yes
John Norquist	Congress for the New Urbanism	no
Kenneth Potts	McGough Development	yes
Elizabeth Schilling	Urban Associates	no
Committee liaisons		
Brett Van Akkeren	U.S. EPA	no
USGBC Staff		
Sophie Lambert		yes
Dara Zycherman		yes
Chris Marshall		yes
Meghan Bogaerts		yes
Jason Hercules		yes
Robyn Eason		yes
Stefanie Young		yes
Others		
Nora Beck	Congress for the New Urbanism	yes
Laura Watchman	Watchman Consulting (consultant)	no
Eric Main	Criterion Planners (consultant)	no
Rachel Sohmer	Natural Resources Defense Council	no
Eliot Allen	Criterion Planners (consultant)	yes
Justin Horner	Natural Resources Defense Council	no
Nathan Sandwick	Natural Resources Defense Council	no
Payton Chung	Congress for the New Urbanism	no

1. Approved of minutes for 1/27/08.



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- a. Moved by Susan Mudd.
- b. Seconded by Jessica Millman.
- c. Vote Results: 6 ayes; 0 nays; 1 abstention (others joined call later).

2. Declaration of conflicts of interest related to this call's agenda

- a. None.

3. Public comment process

- a. Meghan Bogaerts summarized the email that she sent on 2/6/09 with instructions regarding the new public comment review process that is being implemented as a result of discussion at the February core committee retreat. Credits that have not yet been distributed to credit guardians will now come with a Word document summarizing major issues for that particular credit, to facilitate committee discussion and decision-making. Credit guardians who have already received their credits may request that staff create a summary by contacting Meghan.
- b. Meghan asked that committee members please remember to copy each credit's respective staff person on all emails, so that staff can assist in setting up calls and maintaining discussion momentum. Any committee member that wants to be removed as guardian from a particular credit should also let Meghan know as soon as possible.
- c. Dara Zycherman reviewed the tentative schedule for completion of credit guardian work and production of a second public comment draft of the rating system. Meghan will send a revised call schedule with deadlines to the committee this week.

4. Maximum project size discussion

- a. Sophie Lambert summarized the discussion of a potential maximum project size that began at the committee retreat. Victor Dover then led the committee through a series of Power Point slides to help those on the call visualize the challenges that large project size poses for LEED-ND certification.
- b. The committee discussed several approaches to ensuring that projects are sized in a way that allows them to meet LEED-ND requirements. The committee particularly wanted to recognize the importance of breaking large projects down into smaller pedestrian walksheds. The committee also noted that any size requirement would need to be carefully calibrated with potential timing requirements, and possibly dimensional requirements as well.
- c. The discussion will continue on a later call.

5. Credit intent revisions

- a. Meghan gave a summary of the kind of public comments that we have been receiving regarding credit intents. A fair number of comments have suggested that, while valuable in concept, information regarding public health benefits may be more effective if it were less specific. Many comments across a number of credits also requested that additional environmental and human benefits be added to intents.



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- b. Staff urged credit guardians to carefully consider the benefits and drawbacks of adding language to intents, reminding them of the concise, goal-oriented nature of ideal intent language.
- c. The committee agreed to consider revising the public health language in the intents to more closely match the level of detail found in the rest of the intent language. An additional section regarding public health will be considered for the introduction of the reference guide.
- d. Sophie Lambert will send the latest report from the Centers for Disease Control regarding intent language to the committee.

6. Credit guardian questions

- a. John Dalzell queried the committee on a number of items related to SLLc4: Bicycle Network and Storage, particularly the provision of showers and other amenities in commercial spaces.

7. Updates and Housekeeping

- a. Jessica Millman gave a short summary of the work being undertaken by the new USGBC Committee Assessment Task Force. The committee was formed to ensure that committees are functioning as efficiently and effectively as possible. Jessica will share further information with the LEED-ND core committee as it becomes available.

8. Next call is scheduled at 2:00 pm Eastern on February 17, 2009.