



MINUTES

2101 L Street
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www.usgbc.org

LEED for Neighborhood Development Core Committee

Conference Call – July 14, 2009

Member	Company/Affiliation	Attendance?
Ted Bardacke	Global Green USA	Yes
Constance Beaumont	Oregon Dept. of Land Conservation and Development	Yes
Kaid Benfield	Natural Resources Defense Council	Yes
John Dalzell	Boston Redevelopment Authority	No
Victor Dover	Dover, Kohl & Partners Town Planning	Yes
Lee Epstein	Chesapeake Bay Foundation	Yes
Doug Farr	Farr Associates, Architecture and Urban Design	Yes
Tim Frank	Sierra Club	Yes
Bert Gregory	Mithun Architects + Designers + Planners	No
Daniel Hernandez	Jonathan Rose Companies	No
Bruce Knight	City of Champaign, IL	Yes
Jessica Cogan Millman	The Agora Group	Yes
Susan Mudd	Congress for the New Urbanism	Yes
John Norquist	Congress for the New Urbanism	Yes
Kenneth Potts	McGough Development	No
Committee liaisons		
Brett Van Akkeren	U.S. EPA	Yes
USGBC Staff		
Sophie Lambert		Yes
Dara Zycherman		Yes
Chris Marshall		No
Meghan Bogaerts		Yes
Jason Hercules		No
Robyn Eason		No
Stefanie Young		No
Jeff Lovshin		Yes
Others		
Nora Beck	Congress for the New Urbanism	Yes
Laura Watchman	Watchman Consulting (consultant)	No
Eric Main	Criterion Planners (consultant)	No
Rachel Sohmer	Natural Resources Defense Council	Yes
Eliot Allen	Criterion Planners (consultant)	Yes
Nathan Sandwick	Natural Resources Defense Council	No
Justin Horner	Natural Resources Defense Council	No



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1. Approved of minutes for 7/7/09 core committee call.

- a. Moved by Constance Beaumont.
- b. Seconded by Susan Mudd.
- c. Vote Results: 4 ayes; 0 nays; 2 abstentions (others joined call later).

2. Declaration of conflicts of interest related to this call's agenda

- a. None.

3. Balloting

- Sophie Lambert updated the committee on the proposed schedule for the balloting of the rating system including the projected timeline and date of release once balloting is complete.
 - Kaid Benfield and Susan Mudd discussed briefly the balloting process at their respective partner organizations, the Natural Resources Defense Council and the Congress for the New Urbanism.
 - Ted Bardacke expressed concern with reaching quorum in the balloting process.
 - Sophie Lambert indicated that the risk will be minimized due to a pre-selected consensus body as required by ANSI.

4. Advertising/Promotion

- Sophie Lambert raised the need to publicize the rating system once launched and polled the committee for suggestions:
 - Committee members suggested coordinating with the partner organizations, holding multiple events, or reaching out strategically to news organizations.

5. Certification Stages

- Sophie Lambert updated the committee on the latest discussions regarding the names of the stages of certification (frequently referred to as Stage 1, Stage 2, Stage 3). The committee gave feedback on the proposed names, and brainstormed additional suggestions for consideration by USGBC staff.

6. Housekeeping & Miscellaneous

- Dara Zycherman updated the committee on production and release of the reference guide and LEED Online. Reference guide review by the core committee and the Technical Advisory Groups will begin in August.
- Sophie Lambert reminded the committee of the upcoming LEED-ND webinar (2nd of 3) on Thursday July 16, 2009 (1-2:30pm EDT).
 - Core committee member Susan Mudd will be speaking about infill and brownfield projects in particular.
- Sophie Lambert proposed a working group to assist with finding solutions for international projects wishing to use the LEED-ND rating system.
 - The following committee members were nominated for the working group:
 - Kaid Benfield



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- Victor Dover
- Bert Gregory
- Doug Farr
- Sophie Lambert and the core committee also discussed the tasks ahead for the committee and the potential time frame for the committee to complete its work together. Further discussion on the future of the committee is expected on upcoming calls.
- Sophie Lambert reminded the committee that next week's call has been canceled.

5. Next call is scheduled at 3:00 pm Eastern (EDT) on July 28, 2009.