MINUTES

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LEED for Neighborhood Development Core Committee

Conference Call – February 23, 2010

Member	Company/Affiliation	Attendance?
Ted Bardacke	Global Green USA	Yes
Constance Beaumont	Oregon Dept. of Land Conservation and Development	Yes
Kaid Benfield	Natural Resources Defense Council	Yes
John Dalzell	Boston Redevelopment Authority	Yes
Victor Dover	Dover, Kohl & Partners Town Planning	No
Lee Epstein	Chesapeake Bay Foundation	Yes
Doug Farr	Farr Associates, Architecture and Urban Design	Yes
Tim Frank	Sierra Club	Yes
Bert Gregory	Mithun Architects + Designers + Planners	No
Daniel Hernandez	Jonathan Rose Companies	No
Bruce Knight	City of Champaign, IL	Yes
Jessica Cogan Millman	The Agora Group	Yes
Susan Mudd	Congress for the New Urbanism	Yes
John Norquist	Congress for the New Urbanism	No
Kenneth Potts	McGough Development	No
Committee Liaisons		
Brett Van Akkeren	U.S. EPA	Yes
USGBC Staff		
Sophie Lambert		No
Dara Zycherman		Yes
Meghan Bogaerts		Yes
Jeff Lovshin		Yes
Jason Hercules		Yes
Others		
Justin Horner	Natural Resources Defense Council	No
Nora Beck	Congress for the New Urbanism	No
Rachel Sohmer	Natural Resources Defense Council	No
Eliot Allen	Criterion Planners (consultant)	Yes

1. Approved of minutes for 1/26/10 core committee call.

a. Moved by Lee Epstein
b. Seconded by Constance.
c. Vote Results: 6 ayes; 0 nays; 1 abstention. (Others joined call later)

2. Declaration of conflicts of interest related to this call's agenda

a. None.

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3. Launch Update (15 min)

- No update was provided during the call due to an unforeseen scheduling conflict from Sophie Lambert.

4. AP Exam Update (10 min)

- Dara Zycherman updated the committee on the status of the beta testing and the expected registration dates for the exam.
    - The beta testing has concluded and GBCI will be working over the next few months to finalize the exam. The exam is expected to open for potential candidates in June.
    - The study guide for LEED-ND will be available by the time the exam is released, although an exact date of completion has not been finalized.
- Various committee members asked if GBCI will be following up with the beta testers and provided some general feedback about the level of questions in the exam.

5. Forms Testing (5 min)

- Dara Zycherman updated the committee on the status of the registration and SLL prerequisite check forms and called for volunteers from the committee to help test the forms for bugs/faults. The following committee members & support team members volunteered: Kaid Benfield, Jessica Millman, Eliot Allen from Criterion Partners, and Ted Bardacke & Global Green staff.

6. ND Misconceptions document (15 min)

- Dara indicated that staff was assembling a list of LEED-ND misconceptions/myths and called for any suggestions from the committee for inclusion in the internal document. The following myths/concepts were highlighted:
    - That LEED-ND is just for new places/whether existing neighborhoods are allowed
    - Whether a “plan” can be certified
    - You can’t build on a greenfield

7. Next call is scheduled at 3:00 pm Eastern (EDT) on March 23, 2010.