

April 7, 2010: 4:00-5:30 p.m. (EDT)
CSC Call Minutes

1. Opening Round & Recognition of Guests

Chris Ladner calls meeting to order at 4:06 p.m. EDT

Present: Chris Ladner, Nell Boyle, John Albrecht, J Beattie, Peter Caradonna, Ryan Evans, Tom Good, Jacquelyn Henke, Elaine Hsieh, Stace McGee, Tim Murray, Paul Poirier, John Toppe, Amy Wortman, Kathy Zarkesy, Jay Guerra, Dana Kose

Staff Present: Richard Graves, Gwyn Jones, Amy King, Clare Magee

Board Members Present: Mick Dalrymple, Mark Robertson, Charlie Tomlinson, Bob Harris

A quorum was present.

2. Agenda Review & Revisions

Next Call: May 5, 2010 (4:00 p.m. EDT)

Next Meeting: June 16, 2010, Utah

All attachment documents confidential unless otherwise clarified by USGBC national

3. Administration

a. Opening Round and Conflicts

No conflicts of interest were disclosed.

b. Approval: 3/04/2010 – 3/05/2010 Meeting Minutes

Chris introduced the proposal. The minutes were approved by absence of paramount objection.

c. Approval: Today's Meeting Agenda

Chris introduced the proposal. The meeting agenda was approved by absence of paramount objection.

- Cascadia discussion postponed to next call.
- Urban Green membership policy exception discussion postponed to next call.
- Diversity proposal postponed to next call.

d. National Update

Amy King delivers update on diversity survey; March 29 deadline for Q2 workshops and April 19 deadline for EDS scholarship; regional council budget submission protocol; Chapter Leader Retreat travel; LEED ND launch date of April 29; Annual Activity Report progress and consequences for late submission; New trademark policy; and Chapter Challenge Grant.

- Annual Activity Report progress tracking requested by CSC

e. CSC Updates

- BLTF-CCOTT update presented by Richard Graves on executive director conference call; BLTF-CCOTT presentation; Board election; and Board working group of the CSC.
- Board Leadership update presented by Jackie Henke and Richard Graves on Board diversity.
- Board Nominating update presented by Tom Good.
- Diversity update to be presented by Amy during Diversity proposal.

- Emerging Professionals update presented by John Toppe on EP tool kit and name-change roll-out; representative elections; and logo restriction.
- LEED update presented by Elaine Hsieh on LEED 2012; LEED for retail; LEED for health care; and LEED regionalization working group recruitment.
- Education update presented by Dana Kose on Board Leadership Committee and Nomination Committee.

4. CSC Work Plan

Work plan presented by Richard Graves. Working groups instructed to finalize deadlines, objectives, composition and leadership, and host first call by end of April.

- Jay Guerra not yet assigned to working group; Nell assigned tentatively. New members should notify Richard Graves and Chris Ladner of their preferences ASAP.

5. Proposals

a. **Approval: Governance Committee Proposal (revised version)**

Presented by Gwyn Jones. Approved by consent round.

b. **Approval: CSC Charter Proposal**

Presented by Gwyn Jones. Recent changes to document reviewed. Paramount objections alleviated by charter's assignment to Chapter/National Relationship Working Group.

c. **Postponed: Diversity Working Group Proposal**

Proposal postponed, but working group's continuation of work is acknowledged.

6. Discussion Items

a. **Postponed: Urban Green Membership Policy Exception**

b. **Postponed: Confirmation of Dana's Continuation on Education Steering Committee**

c. **Postponed: Cascadia Letter**

7. Closing Round

Chris Ladner adjourns meeting at 5:45 p.m. EDT.

USGBC ANTITRUST COMPLIANCE STATEMENT (Updated October 18, 2006)

Organizations such as USGBC may engage in a number of educational activities for its members and the public. For example, USGBC may collect or distribute to industry participants, customers and the public information about green building products or services. However, since organizations like the USGBC involve interaction and communications between competitors, they also are subject to scrutiny under the antitrust laws. It is the policy of USGBC to comply fully with the antitrust laws. To avoid creating any issues under the antitrust laws, the members of the USGBC should not engage in any discussions or agreements concerning the following topics either in formal meetings or informal social gatherings:

1. Prices, price changes, price quotations, bids, pricing policies, pricing philosophies, price levels, price differentials, mark-ups, discounts, or allowances;
2. Any element of price, including credit, warranties, or other terms and conditions of sale;
3. Output, production, profits or costs;
4. The customers to whom a company sells;
5. The territories in which a company sells;
6. The amount that a company pays for goods or services;
7. The selection, rejection or termination of customers or suppliers;
8. Business plans or strategies;
9. Restrictions on the development or use of technology; or
10. Exchange of any competitive information.

Please note that this statement is not complete and is only a general guide. The intent of this statement is to remind the members of the importance of continued compliance with the antitrust laws.