MINUTES

2101 L St. NW
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LEED Steering Committee

Meeting date: June 21, 2010
Time: 2pm ET (Conference Call)
Minutes approved: Approved 7/6/10

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd		N/A	No	
Vice Chair	Bryna Dunn	X	N/A	Yes	
Market Advisory Committee	Muscoe Martin		Lisa Matthiessen	Yes	X
Technical Committee	Malcolm Lewis		Susan Kaplan	Yes	
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	X
Education Steering Committee	TBD		TBD	Yes	
Chapter Steering Committee	Elaine Hsieh	X	Tim Murray	Yes	X
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst		N/A	No	
VP LEED Technical Development	Brendan Owens		N/A	No	
VP LEED Implementation	Mike Opitz		N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton	X	N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chrissy Ungaro Larissa Oaks Cara Mae Cirignano Stefanie Young Whit Faulconer		N/A	No	X
Guest Attendees				No	

Committee vice-chair Bryna Dunn called the meeting to order at 2:02pm with the following agenda:

1) Attendance and Conflict of Interest Declaration
2) Approve: 06/07/10 Meeting Minutes
3) Discussion/Action: LEED Interpretations Definition
4) Discussion/Action: Addenda for July Update
    a. WEp1 (EBOM)
    b. WEc1 (BD&C)
    c. IEQc4.2 (BD&C/ID&C)
    d. IEQc4.3 (BD&C/ID&C)
    e. IEQc4.5 (BD&C/ID&C)
    f. IEQc5 (BD&C/ID&C)/IEQc3.5 (EBOM)

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A quorum was present.

1) **Attendance and Conflict of Interest Declaration**
   a. No conflicts declared

2) **Approve: 06/07/10 Meeting Minutes**
   a. A motion to approve the 6/7/10 meeting minutes was approved by general consent.

3) **Discussion/Action: LEED Interpretations Definition**
   a. The LEED Steering Committee discussed the propose definition of a LEED Interpretation, which will be the basis for the upcoming process to build off the current project-specific CIR process.
   b. A motion to approve the definition of LEED interpretations (below) was made by Dave Sheridan and seconded by Elaine Hsieh. Motion approved by consent.
   c. A **LEED Interpretation** is a precedent-setting, publically-available answer to a technical LEED question. LEED Interpretations utilize USGBC staff and LEED committees to determine precedent-setting Interpretations that are the official ruling on questions that apply to all projects.

4) **Discussion/Action: Addenda for July Update**
   a. WEp1 (EBOM)
      i. A motion to approve the addenda correcting the year 1993 to 1994 (consistent with EBOM 2008) was made by Lisa Matthiessen and seconded by Dave Sheridan. Motion approved by consent.
   b. WEc1 (BD&C)
      i. The LSC would like the WE TAG to review this addenda again, and clarify "appropriate level of horticultural research."
   c. IEQc4.2 (BD&C/ID&C)
      ii. A motion to approve the addenda (with Bryna's suggested edits) was made by Elaine Hsieh and seconded by Dave Sheridan. Motion approved by consent.
   d. IEQc4.3 (BD&C/ID&C)
      iii. The LSC will discuss this proposed addendum on a subsequent call.
   e. IEQc4.5 (BD&C/ID&C)
      iv. A motion to approve the suggested addendum with a clarification to the CI Retail requirement was made by Dave Sheridan and seconded by Elaine Hsieh. Motion approved by consent.
   f. IEQc5 (BD&C/ID&C)/IEQc3.5 (EBOM)
      i. The LSC will discuss this proposed addendum on a subsequent call.

5) **Meeting adjourned at 3:09pm ET. The next LSC call is scheduled for Monday, July 6th at 1:00pm ET.**