



2101 L St. NW  
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 www.usgbc.org

# MINUTES

## LEED Steering Committee

Meeting date: August 30, 2010  
 Time: 2pm ET (Conference Call)  
 Minutes approved: Approved 9/13/10

Title	LSC Member	Present	Substitute	Voting	Present
<b>Chair</b>	Joel Ann Todd	X	N/A	No	
<b>Vice Chair</b>	Bryna Dunn	X	N/A	Yes	
<b>Market Advisory Committee</b>	Muscoe Martin	X	Lisa Matthiessen	Yes	X
<b>Technical Committee</b>	Malcolm Lewis	X	Susan Kaplan	Yes	
<b>Implementation Committee</b>	David Sheridan		Brenda Morawa	Yes	X
<b>Education Steering Committee</b>	Lynn Simon	X	TBD	Yes	
<b>Chapter Steering Committee</b>	Elaine Hsieh	X	Tim Murray	Yes	X
<b>At-large Member (TBD)</b>	N/A			N/A	
<b>At-large Member (TBD)</b>	N/A			N/A	
<b>At-large Member (TBD)</b>	N/A			N/A	
<b>SVP, LEED</b>	Scot Horst	X	N/A	No	
<b>VP LEED Technical Development</b>	Brendan Owens	X	N/A	No	
<b>VP LEED Implementation</b>	Mike Opitz		N/A	No	
<b>VP Market Development</b>	Doug Gatlin		N/A	No	
<b>VP International Activities</b>			N/A	No	
<b>GBCI Representative</b>	Peter Templeton		N/A	No	
<b>Other LSC Meeting Attendees</b>				<b>Voting</b>	<b>Present</b>
<b>USGBC Staff</b>	Chrissy Ungaro Corey Enck Lauren Riggs Sarah Buffaloe		N/A	No	X
<b>Guest Attendees</b>				No	

Committee chair Joel Todd called the meeting to order at 2:01pm with the following agenda:

1. Roll Call and Conflict of Interest Declaration
2. Discussion/Action– LEED Foundations Documents International Revisions
3. Discussion/Action – LEED Rating System Task Force Purpose Statement
4. Discussion: LEED Commercial Rating System Review – LSC Comments

A quorum was present.



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1. **Roll Call and Conflict of Interest Declaration**
  1. No conflicts declared.
2. **Discussion/Action– LEED Foundations Documents International Revisions**
  1. The LSC discussed revisions to the Foundations Document that addresses how USGBC leverages the expertise of international groups to help inform improvements to LEED on a global scale. A motion to approve the revisions to the LEED Foundations Documents was made by Malcolm Lewis and seconded by Muscoe Martin. Motion approved by consent.
3. **Discussion/Action – LEED Rating System Task Force Purpose Statement**
  1. The LSC discussed the need for a LEED Rating System Review Task Force, to perform a reasonableness review of LEED for Healthcare and the Certified Wood Benchmark, filling the place that the Technical and Scientific Advisory Committee formerly completed. A motion to approve the purpose statement of the LEED Rating System Task Force was made by Muscoe Martin and seconded by Bryna Dunn. Motion approved by consent.
4. **Discussion: LEED Commercial Rating System Review – LSC Comments**
  1. LSC discussed their general feedback from their most recent review of the rating system specific documents provided by USGBC staff. Revisions will be presented mid-week in preparation for a call on Friday afternoon. No formal action taken.
5. **Meeting adjourned at 3:05pm ET. The next LSC call is scheduled for Monday, September 3<sup>rd</sup> at 4:00pm ET.**