



2101 L St. NW  
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 www.usgbc.org

# MINUTES

## LEED Steering Committee

Meeting date: January 31, 2011  
 Time: 3pm ET (Conference Call)  
 Minutes approved: Approved 2/14/11

Title	LSC Member	Present	Substitute	Voting	Present
<b>Chair</b>	Joel Ann Todd	X	N/A	No	N/A
<b>Vice Chair</b>	Bryna Dunn	X	N/A	Yes	N/A
<b>Market Advisory Committee</b>	Muscoe Martin	X	Lisa Matthiessen	Yes	X
<b>Technical Committee</b>	Malcolm Lewis	X	Susan Kaplan	Yes	X
<b>Implementation Committee</b>	David Sheridan	X	Brenda Morawa	Yes	X
<b>Education Steering Committee</b>	Lynn Simon	X	N/A	Yes	N/A
<b>Chapter Steering Committee</b>	Elaine Hsieh	X	Tim Murray	Yes	X
<b>At-large Member (TBD)</b>	N/A			N/A	
<b>At-large Member (TBD)</b>	N/A			N/A	
<b>At-large Member (TBD)</b>	N/A			N/A	
<b>SVP, LEED</b>	Scot Horst	X	N/A	No	
<b>VP LEED Technical Development</b>	Brendan Owens		N/A	No	
<b>VP LEED Implementation</b>	Mike Opitz		N/A	No	
<b>VP Market Development</b>	Doug Gatlin		N/A	No	
<b>VP International Activities</b>			N/A	No	
<b>GBCI Representative</b>	Peter Templeton	X	N/A	No	
<b>Other LSC Meeting Attendees</b>				<b>Voting</b>	<b>Present</b>
<b>USGBC Staff</b>	Chrissy Macken Sophie Lambert Robyn Eason Chris Marshall Batya Metalitz Chris Law		N/A	No	X
<b>Guest Attendees</b>	Bruce DeMaine		N/A	No	X

Committee chair Joel Todd called the meeting to order at 2:01pm with the following agenda:

1. Roll Call and Conflict of Interest Declarations
2. Approve: 1/10/11 Meeting Minutes
3. Tech/MAC/IAC Updates
4. Discuss/Approve: Addenda
  - a. LEED for Neighborhood Development addenda
  - b. Pilot Credit Library addendum
5. Discussion: Introduction to 2012 Post-Public Comment Period – Roles and Responsibilities
6. Discuss: Pilot Credit Library Items
  - a. LT Pilot Credits for Pilot Credit Library
  - b. Draft Proposal for Pilot Credits from LEED Stakeholders



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A quorum was present.

**1. Roll Call and Conflict of Interest Declarations**

1. No conflicts declared

**2. Approve: 1/10/11 Meeting Minutes**

1. A motion to approve the 1/10/11 meeting minutes was made by Lisa Matthiessen and seconded by Lynn Simon. Motion approved by consent.

\*Muscoe Martin joined the call (Lisa will no longer vote)\*

**3. Technical/MAC/IAC Updates**

1. **Technical:** the Technical Committee has established cross-TAG work, and is interested in how to best address cross committee work between Technical, Market, and Implementation Committees. Additionally, they have been and will continue to work on weightings of the rating system.
2. **MAC:** the Market Advisory Committee is looking to expand their scope of expertise, and has also established an informal subgroup to review LEED data, such as credit achievement, to make recommendations to TAGs regarding future work, and update LSC of trends in the marketplace.
3. **IAC:** the Implementation Advisory Committee has recently had discussions on LEED Volume, unfinished spaces for non-core and shell, MPR refinement, and LEED EB recertification.
4. A request was made to institute regular Chapters and Education updates.

**4. Discuss/Approve: Addenda**

**1. LEED for Neighborhood Development Addenda**

1. The LSC discussed addenda proposed for LEED for Neighborhood Development as a result of forms work and also a correction regarding a reference to an incorrect ISO standard.
2. A motion to approve the proposed addenda was made by Muscoe Martin and seconded by Elaine Hsieh. Motion approved by consent.

**2. Pilot Credit Library Addendum**

1. The LSC discussed the proposed addenda that would revise the language in the Innovation in Design/Operations portion of the rating system to allow teams to pilot test multiple credits, using all the innovation points they have available. The LSC questioned whether 5 points is too many, and discussed with staff the process for project teams achieving pilot points. LSC requested that staff bring the entire pilot process to them on a subsequent call to have a comprehensive discussion of the program.
2. A motion to approve the proposed addendum with the removal of the language regarding a 1 point limit per pilot credit was made by Muscoe Martin and seconded by Dave Sheridan. Motion approved by consent.

**5. Discussion: Introduction to 2012 Post-Public Comment Period – Roles and Responsibilities**

1. Corey Enck from staff presented the LSC with an overview of the technical development timeline for the next version of LEED as well the LSC's particular



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tasks during the next several months. The LSC will continue this discussion on the next call.

**6. Discuss: Pilot Credit Library Items**

1. **LT Pilot Credits for Pilot Credit Library**
  1. This item was not discussed on the call
2. **Draft Proposal for Pilot Credits from LEED Stakeholders**
  1. This item was not discussed on the call

**Call ended 3:04pm. The next LSC call is scheduled for Monday, February 14<sup>th</sup> at 2:00 pm ET.**