MINUTES

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Implementation Advisory Committee

Meeting date: September 02, 2010
Time: 2 pm ET (Conference Call)
Minutes approved: October 28, 2010

Member	Organization	Present
David Sheridan (Chair)	Aqua Cura	
Brenda Morawa (Vice Chair)	BVM Engineering	X
Richard Schneider	U.S. Army Engineer Research and Development Center	X
Brad Pease	Paladino and Co., Inc.	
William Worthen	Simon & Associates, Inc.	X
Natalie Terrill	Viridian Energy & Environmental, LLC	
Max Zahniser	Praxis | Building Solutions, LLC	X
Adam Fransen	CB Richard Ellis	X
Subject Matter Expert		
Gregory Shank	CTG Energetics, Inc.	
Michelle Malanca	Michelle Malanca Sustainability Consulting	X
Kenneth Potts	McGough	
USGBC Staff		
Mike Opitz	USGBC	X
Stefanie Young	USGBC	
ShaVon Diaz	USGBC	
Cara Mae Cirignano	USGBC	X
Courtney Yan	USGBC	X
Chrissy Ungaro	USGBC	
Micah Silvey	USGBC	
Emily Kirk Willson	USGBC	X
Kartiki Deshpande	USGBC	

Committee vice Chair Brenda Morawa called the meeting to order at 2:05pm with the following agenda:

1. Roll call and conflicts of interest declaration
2. Minutes approval - pending
3. EBOM SSc4 – modified documentation path – Mike Opitz
4. MPR Update – Mike Opitz
5. Recurring) Updates: IAC Sub Committees
   a. LEED Volume/ Campus – Emily Kirk Willson
   b. EBOM – Mike Opitz
   c. LEED Online – Courtney Yan
6. Closing round

A quorum was present.

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1. Roll Call and Conflict of Interest Declarations

Bill Worthen declared a perceived conflict of interest on the discussion of the proposed EBOM SSc4 documentation compliance path because it might affect some of the projects he is involved in.
Brenda Morawa declared a conflict of interest on the discussion of the proposed EBOIM SSc4 documentation compliance path because it might affect some of the projects she is working on.

2. EBOM SSc4 – modified documentation path – Mike Opitz

Staff introduced the modification proposed to Option 3 documentation path for EBOM SS Credit 4 Alternative Transportation Commuting in response to lessons learned about project team difficulties obtaining the required percentage of survey responses from occupants and residents in high-rise and multi-tenant buildings.

The proposed change to Option3 allows more generous extrapolation of survey results.A motion to recommend approval of the Alternative Compliance Path for EBOM SSc4 to the LEED Steering Committee was made by Adam Fransen and seconded by William Worthen. Motion approved by consent.

3. MPR Update

The IAC discussed the proposed guidance for certifying attached buildings separately. Committee members discussed certain issues associated with attached buildings, including multiple ownerships, separate metering, and HVAC system need from each separate space.
It was decided that the issue will be taken offline and the IAC will send feedback to staff by COB Wednesday.

4. Recurring Updates: IAC Sub Committees

a. LEED Volume/Campus- Subcommittee call scheduled for next week.
b. LEED Online- The next subcommittee call will is scheduled on 16th September.

The meeting was adjourned at 3:04pm ET. The next meeting is scheduled for Thursday, September, 16th at 2pm ET.