MINUTES

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Implementation Advisory Committee
Meeting date: September 16, 2010
Time: 2 pm ET (Conference Call)
Minutes approved: October 28th, 2010

Member	Organization	Present
David Sheridan (Chair)	Aqua Cura	X
Brenda Morawa (Vice Chair)	BVM Engineering	
Richard Schneider	U.S. Army Engineer Research and Development Center	
Brad Pease	Paladino and Co., Inc.	X
William Worthen	Simon & Associates, Inc.	X
Natalie Terrill	Viridian Energy & Environmental, LLC	X
Max Zahniser	Praxis | Building Solutions, LLC	X
Adam Fransen	CB Richard Ellis	
Subject Matter Expert		
Gregory Shank	CTG Energetics, Inc.	X
Michelle Malanca	Michelle Malanca Sustainability Consulting	
Kenneth Potts	McGough	X
USGBC Staff		
Mike Opitz	USGBC	X
Stefanie Young	USGBC	X
ShaVon Diaz	USGBC	
Cara Mae Cirignano	USGBC	X
Courtney Yan	USGBC	X
Chrissy Ungaro	USGBC	X
Micah Silvey	USGBC	
Emily Kirk Willson	USGBC	X
Kartiki Deshpande	USGBC	X
Sarah Buffaloe	USGBC	X
Sarah Cederberg	USGBC	X
Chris Law	USGBC	X

Committee Chair David Sheridan called the meeting to order at 2:10pm with the following agenda:

1. Roll call and conflicts of interest declaration
2. Minutes approval
3. Update: District / campus energy guidance for EBOM
4. Discussion: Historic CIRs
5. Updates: IAC Sub Committees
   a. LEED Volume/ Campus
   b. EBOM
   c. LEED Online

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6. Plans for IAC meeting at GreenBuild.

A quorum was present.

1. Roll Call and Conflict of Interest Declarations

No conflicts declared.

2. Minutes approval

A motion to approve the 8/19/10 meeting minutes was made by David Sheridan and seconded by William Worthen. Motion approved by consent.

3. District / campus energy guidance for EBOM

Staff introduced the document describing the treatment of district and campus thermal energy in the LEED for Existing Buildings: Operations and Maintenance rating systems. The document applies to buildings using thermal energy produced from or delivered to a source outside the LEED project building. The staff asked committee members to submit feedback on the guidance. No formal action was taken.

4. Discussion: Historic CIRs

Staff introduced the discussion of project specific CIRs and the IAC members provided feedback on whether the rulings should apply generally across all projects. The CIRs that were discussed included:

How do we address retail tenant fit-outs outside the scope of work of an NC project?
Project is a partial building renovation that does not meet the requirements of a Core and Shell project. Is it acceptable for the project to pursue CI certification with a scope of work that includes site work (landscaped parking), renovation of the exterior envelope (masonry repair, new roofing membrane, and new glazing), renovation of the interior common spaces (lobby, reception, circulation, cafeteria, and toilet rooms), and installation of new boilers.
Two buildings are connected by hallway and served by one central chiller plant. Is it acceptable to certify these buildings together?

The committee and staff concurred that these rulings for the CIR's above were not yet ready to be included in the CIR database and needed further discussion. It was decided that the issues of 'partial buildings in EBOM' and 'combining buildings into a single LEED project and certifying them together' will be included on future agendas as a separate item. No formal action was taken.

5. Plans for IAC meeting at Greenbuild

Committee members attending Greenbuild will be meeting informally in the morning on the day of opening Plenary. Staff invited IAC members for the USGBC committee dinner at Greenbuild.

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The meeting was adjourned at 2.55pm ET. The next meeting is scheduled for Thursday, September, 30th at 2pm ET.