MINUTES

2101 L St. NW
Washington, DC 20037
T: 202 828-7422
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www.usgbc.org

LEED Steering Committee

Meeting date: February 28, 2011
Time: 2pm ET (Conference Call)
Minutes approved: Approved 3/14/11

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn	X	N/A	Yes	N/A
Market Advisory Committee	Muscoe Martin	X	Lisa Matthiessen	Yes	X
Technical Committee	Malcolm Lewis		Susan Kaplan	Yes	X
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	X
Education Steering Committee	Lynn Simon	X	N/A	Yes	N/A
Chapter Steering Committee	Elaine Hsieh	X	Tim Murray	Yes	X
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst		N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation	Mike Opitz		N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton		N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chrissy Macken Batya Metalitz Chris Law Sarah Buffaloe Lonny Blumenthal Chris Marshall Theresa Backhus Batya Metalitz Amy Boyce Sarah Buffaloe Sara Cederberg		N/A	No	X

Committee chair Joel Todd called the meeting to order at 2:01pm with the following agenda:

1. Roll Call and Conflict of Interest Declarations
2. Approve: 2/14 and 2/22 LSC Meeting Minutes
3. Discuss: Regionalization Process for 2012
4. Discuss: 2012 Development Work Plans

A quorum was present.

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1. **Roll Call and Conflict of Interest Declarations**
    1. No conflicts declared.

2. **Approve: 2/14 and 2/22 LSC Meeting Minutes**
    1. A motion to approve the 2/14 and 2/22 LSC meeting minutes was made by Lynn Simon, and seconded by Muscoe Martin. Motion approved by consent.

3. **Discuss: Regionalization Process for 2012**
    1. The LSC was presented with the content and tools for the LEED 2012 Regionalization Process. The LSC discussed concerns with the having regions determine region-wide issues due to the varying size of regions, and the different priorities within them. The purpose of the 2012 Regionalization process is to leverage the work and organization that chapters already have in place, which should help to address this concern. The LSC also voiced suggestions regarding the group formation, to ensure that there is an informed group with ample experience necessary to complete the work.
4. **Discuss: 2012 Development Work Plans**
    1. LEED staff shared the current status of the TAG work plans for LEED 2012 credit refinement. Each TAG is responsible for refining the credits in their category as a result of public comment, as well as providing a response to each public comment submitted. The LSC will receive another update in April regarding the progress of this work, and will begin review of credit content in late May. The LSC should review the work plans at their convenience and share suggestions to the appropriate TAG staff.

Call ended 3:06pm. The next LSC call is scheduled for Monday, March 2nd at 2:00pm ET.