MINUTES

2101 L St. NW
Washington, DC 20037
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

LEED Steering Committee

Meeting date: March 2, 2011
Time: 1pm ET (Conference Call)
Minutes approved: Approved 3/14/11

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	N/A
Vice Chair	Bryna Dunn	X	N/A	Yes	N/A
Market Advisory Committee	Muscoe Martin	X	Lisa Matthiessen	Yes	X
Technical Committee	Malcolm Lewis		Susan Kaplan	Yes	X
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	X
Education Steering Committee	Lynn Simon	X	N/A	Yes	N/A
Chapter Steering Committee	Elaine Hsieh	X	Tim Murray	Yes	X
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst		N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation	Mike Opitz		N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton		N/A	No	
Other LSC Meeting Attendees				**Voting**	**Present**
USGBC Staff	Chrissy Macken Corey Enck Chris Law Batya Metalitz Amy		N/A	No	
Guest Attendees	Heather Rosenberg		CTG Energetics	No	

Committee chair Joel Todd called the meeting to order at 1:01pm with the following agenda:

1. Roll Call and Conflict of Interest Declaration
2. Discussion: Weightings Introduction (presentation from staff)

A quorum was present.

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1. **Roll Call and Conflict of Interest Declarations**
    1. No conflicts declared.

2. **Discussion: Weightings Introduction and Work Flow**
    1. Chrissy Macken from USGBC staff provided an introduction to the weightings process, including the steps necessary to develop scorecards for the LEED 2012 2nd Public Comment draft. The process includes four steps, impact category approval, credit and impact category associations, impact category prioritization, and assessment and refinement pertaining to rating system content and scorecard rules. The main focus forthcoming is impact category prioritization, and continued assessment and refinement of the content.
    2. LSC members asked questions regarding the process for determining the duration and control factors for associations, which are designated separately for each rating system. The LSC also discussed the options of how to deal with impact categories or components of impact categories where few or no credits addressed the intended outcome.
    3. The LSC will continue to schedule calls outside the regular meetings to have more in depth discussions pertaining to weightings and impact category prioritization.

Call ended 2:05pm. The next LSC call is scheduled for Monday, March 14 at 2:00pm ET.