

U.S. Green Building Council



LEED Implementation Advisory Committee seeks new members

The U.S. Green Building Council's LEED Implementation Advisory Committee (IAC) invites all qualified employees of USGBC member organizations to apply for one of 7 openings on this new committee. The deadline for submitting for a position is **Friday, October 30th at 5 pm ET.**

The LEED Implementation Advisory Committee is a new committee, currently undergoing the formation process. Its purpose is to advise on the scope, content and rigor of technical resources and tools that support LEED programs, with the goal of maintaining LEED's integrity while also providing an effective, predictable and satisfying LEED customer engagement. It is charged with assessing and recommending solutions in these areas to the LEED Steering Committee (LSC) for review and approval. For more information on the roles and responsibilities of this committee, please review the [LEED Implementation Advisory Committee](#) webpage.

Applicants are required to meet the following criteria to be considered for membership on the committee:

- 1) Employee of USGBC member organization in good standing
- 2) LEED Accredited Professional
- 3) Committed to the goals and principles of the USGBC
- 4) Willing and able to devote time (typically 3-5 hrs/week)
- 5) Experience with 3 LEED certified projects. (Exceptions will be considered on a case by case basis. Refer to Evaluation criteria: Case B)
- 6) Knowledgeable of relevant USGBC and LEED policies and procedures
- 7) Is not personally involved in the process of LEED certification reviews under GBCI.

Applicants will be evaluated based on the following criteria:

Evaluation criteria

CASE A:

- 1) Breadth of experience across different LEED rating systems. Specific knowledge in at least two rating systems is desired.
- 2) Experience with LEED Online documentation and submittal process. Experience with taking a LEED project through the certification process as a project team member of significant responsibility AND / OR Past experience with reviewing LEED projects as a contractor to USGBC.
- 3) Familiarity with the breadth of existing LEED tools, policies, procedures etc that USGBC has used in the past to assist customers in the implementation of rating systems. This includes, but is not limited to, reference guides, forms/submittals, application guides, and guidance documents.

CASE B:

Applicants with limited experience on LEED projects are also encouraged to apply. Members that fall into this category will constitute a smaller percentage of the committee. Applications will be evaluated on a case by case basis based on the potential to contribute to the further development and enhancement of LEED tools and resources. Applicant background may include implementation and documentation experience and expertise in a particular credit category, green product and materials development, relevant software development, various other environmental and sustainability certifications, contemporary government and international environmental or sustainability programs, etc.

Along with the general skills listed above, IAC is seeking specific expertise across all LEED rating systems and credit categories. Multiple areas of expertise are desirable for candidates but not required.

Time Commitment:

Candidates should be prepared to take part in one hour, bi-weekly conference call meetings. Additional time to review documents and other related activities will require an average of 3-5 hours per week. While not every member is able to attend every conference call, committee members are required to attend at least 2/3 of all regularly scheduled calls and are required to attend at least 1/3 of calls. In addition, in-person committee meetings will be held as needed, up to twice a year. USGBC will reimburse travel expenses incurred by attending committee members, within previously- specified limits. Committee members will be required to sign a form indicating that they agree to comply with the USGBC Conflict of Interest Policy, which can be found at <https://www.usgbc.org/ShowFile.aspx?DocumentID=82>

To apply for one of the 7 available positions on the LEED Implementation Advisory Committee, please complete an [Expression of Interest Form](#). To stay current on the activities of the LEED Implementation Advisory Committee and be able to participate in the elections for the core committee please join the corresponding committee by signing in your USGBC account. If you experience difficulties with the online form or have questions related to this announcement, please contact the USGBC at implementation@committees.usgbc.org