August 18th 2008
Conference Call

MINUTES

1800 Massachusetts Ave,
NW, Suite 300
Washington, DC 20036
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
Chair	Scot Horst*	X	n/a	Yes	
Vice Chair	Joel Ann Todd*		n/a	Yes	
LEED-NC	Muscoe Martin	X	Craig Kneeland	Yes	
LEED-EB	Stu Carron		Sheila Sheridan	Yes	
LEED-CI	Holley Henderson*	X	Denise Van Valkenburg	Yes	
LEED-CS	Christine Magar	X	Jerry Lea	Yes	
LEED-H	Kristin Shewfelt		Steven Winter	Yes	
LEED-ND	Jessica		Susan Mud/Burt Gregory	Yes	
SS TAG	Bryna Dunn	X	Stewart Comstock	Yes	
WE TAG	Neal Billetdeaux	X	John Koeller	Yes	
EA TAG	Greg Kats	X	Marcus Sheffer	Yes	
MR TAG	Mark Webster	X		Yes	
IEQ TAG	Bob Thompson		Steve Taylor	Yes	
TSAC	Malcolm Lewis*	X	Joel Ann Todd	Yes	
Curriculum	John Boecker*	X	Lynn Simon	Yes	
Chapters	Sara O'Mara	X	Charlie Tomlinson	Yes	
USGBC CEO	Rick Fedrizzi *		n/a	No	
Board Liaison	Lauren Yarmuth		n/a	No	
Canada Liaisons	Alex Zimmerman	X	Ian Theaker	No	
Other LSC Meeting Attendees				**Voting**	**Attendance**
USGBC Staff	Chris Smith Alice Soulek		X	No	X
Guest Attendees	Lisa Matthiessen (VC MS Comm)		X	No	

* LEED Management Sub Committee

Quorum met at 2:07 pm EST.

1. **Declaration of Conflicts**
   a. SO works on a large number of LEED for Core and Shell projects;

2. **Review of the Minutes**
   a. To be approved on a future call

3. **Committee Thanks**
   a. The committee suggested sending a thank you to those committee members rolling off of the LEED Steering Committee and other LEED committees. Staff will discuss this in the near future and develop a recommendation on an appropriate way of doing this.

4. **LEED Plaques**
   a. The committee discussed redesigning the LEED plaques for Core and Shell to allow for the option to insert a Commercial Interiors plaque into it once the tenant has certified under LEED. The committee requested information on what is currently on the plaque and whether it has enough information for the public to

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recognize what that particular certification means. This issue will be discussed at more depth in the future.

5. **DISCUSSION/ACTION: CS Energy Modeling**
   a. The committee was updated on the discussions of the EA TAG regarding the energy requirements under EAc1 in LEED for Core and Shell. Some core and shell buildings have a challenge with achieving energy savings beyond ASHRAE 90.1 due to the limited scope of the developer. The TAG was largely divided on the proposal to reduce the energy percentage thresholds but it was approved by a majority vote.
   b. It was raised that this issue is not applicable to all CS projects, but only those with large plug loads. The proposed threshold reductions would therefore enable projects without this issue to loosen their energy savings, which was not the intent of the proposal. The committee discussed the pros and cons surrounding altering the credit requirements.
   c. The committee agreed on a combination of threshold revisions and changes to the current CS plaque, however the proposal needs to be written up and presented to the group before final approval can be given. This will continue on a future LSC call.

Meeting Adjourned. The next LSC call is scheduled for Monday, September 2nd at 2 pm ET.