



January 12, 2009
Conference Call

MINUTES

1800 Massachusetts Ave,
NW, Suite 300
Washington, DC 20036
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
Chair	Scot Horst*		n/a	Yes	
Vice Chair	Joel Ann Todd*	X	n/a	Yes	
LEED-NC	Muscoe Martin	X	Craig Kneeland	Yes	
LEED-EB	Stu Carron	X	Sheila Sheridan	Yes	
LEED-CI	Holley Henderson*	X	Denise Van Valkenburg	Yes	
LEED-CS	Christine Magar	X	Jerry Lea	Yes	
LEED-H	Kristin Shewfelt		Steven Winter	Yes	X
LEED-ND	Jessica Millman	X	Burt Gregory/Susan Mud	Yes	X
SS TAG	Bryna Dunn	X	Stewart Comstock	Yes	
WE TAG	Neal Billetdeaux		John Koeller	Yes	
EA TAG	Greg Kats		Marcus Sheffer	Yes	
MR TAG	Mark Webster	X	Steve Baers	Yes	
IEQ TAG	Bob Thompson		Steve Taylor	Yes	
TSAC	Malcolm Lewis*	X	Joel Ann Todd	Yes	
Curriculum	Lynn Simon*	X	Barry Giles	Yes	X
Chapters	Sara O'Mara	X	Charlie Tomlinson	Yes	X
USGBC CEO	Rick Fedrizzi *		n/a	No	
Board Liaison	Lauren Yarmuth		n/a	No	
Canada Liaisons	Alex Zimmerman	X	Ian Theaker	No	X
Other LSC Meeting Attendees				Voting	Attendance
USGBC Staff	Deon Glaser Brendan Owens Mike Optiz Cara Mae Cirignano Miranda Gardiner Doug Gatlin		X	No	
Guest Attendees	Nina Tallering – Retail consultant Leo Roy – Retail Pilot Glen Phillips – Retail Pilot		X	No	

* LEED Management Sub Committee
Quorum met at 2:07 pm EST.

1. Declarations of Conflict

- a. A general conflict (MM) was declared regarding MPRs – working on LEED projects.

2. Minutes Review

- a. 12/8 – approved by general consent
- b. 12/15 – approved by general consent

3. DISCUSSION: Minimum Program Requirements

- a. Mike Optiz led the discussion about the minimum program requirements brought to the LSC for input. The committee had questions about the need to ballot some of the requirements and staff agreed this needs to be looked into further as they do have the potential to limit project types. Staff will work offline with the LSC to resolve any outstanding concerns and bring the final version of



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the minimum program requirements back to the committee for action in the near future.

- 4. DISCUSSION/ACTION: Pilot Library Credit Approval**
 - a. Staff introduced the LEED for Healthcare Committee approved version of the MRc4.1 credit that will be going into the LEED Credit Pilot Library. The committee provided clarification revisions to the credit including adding that the 75% of material total be calculated by cost and also deleting structural material requirements.
 - b. The Healthcare committee will discuss these recommendations and come back to the LSC with a revised version on the next LSC call.

- 5. DISCUSSION/ACTION: Retail-NC & Retail-CI for Ballot**
 - a. Staff introduced the final versions of LEED for Retail-New Construction and LEED for Retail-Commercial Interiors for approval to go to USGBC member ballot. Retail-CI underwent 2 rounds of public comment & Retail-NC had 3 rounds. The revisions to EQc4 were from the Schools rating system & left as-is because there are multiple options under the credit.
 - b. **MOTION:** ML: Be it resolved that the LEED Steering Committee hereby approves LEED for Retail-Commercial Interiors & LEED for Retail-New Construction for USGBC Member Ballot.
 - c. **SECOND:** HH
 - d. **VOTE:** 12 ayes, 0 nays, 0 abstentions. MOTION PASSES.

- 6. DISCUSSION/ACTION: LP/SS TAG Reassignment for SSc3**
 - a. As part of the recent creation of the LP TAG, several planning-related credits were transferred from the SS TAG to the LP TAG including SSc3: Brownfield Redevelopment. It is the opinion of both LP & SS TAG staff and their respective committee chairs that the majority of technical issues that arise (through CIRs or other) related to the Brownfield credit are in-fact site related and the credit should move back under the scope of the SS TAG.
 - b. **MOTION:** JM: Be it resolved that the LEED Steering Committee reassign SSc3: Brownfield Redevelopment back to the SS TAG.
 - c. **SECOND:** MM
 - d. **VOTE:** 12 ayes, 0 nays, 0 abstentions. MOTION PASSES.

- 7. UPDATE: LEED 2009 Status**
 - a. Staff updated the LSC on the current status of LEED 2009. The critical component is currently LEED Online version 3 which is scheduled for beta testing in February. The final delivery date for this system is currently the end of March.
 - b. A hard deadline for registration will be communicated to all project teams to include concurrent registration for LEED 2009 and older rating systems. Staff is working to develop robust communication for the public.
 - c. The LEED AP exam is officially under the scope of GBCI, with August the month for the new design & construction exam launch. In May, the core exam goes live & in June Homes will go live.
 - d. Reference guides are scheduled to be released by end of February.

Meeting Adjourned. The next LSC call is scheduled for Monday, January 26th at 2 pm ET.