



February 9, 2009
Conference Call

MINUTES

1800 Massachusetts Ave,
NW, Suite 300
Washington, DC 20036
T: 202 828-7422
F: 202 828-5110
www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
Chair	Scot Horst*	X	n/a	Yes	
Vice Chair	Joel Ann Todd*	X	n/a	Yes	
LEED-NC	Muscoe Martin		Craig Kneeland	Yes	
LEED-EB	Stu Carron	X	Sheila Sheridan	Yes	
LEED-CI	Holley Henderson*	X	Denise Van Valkenburg	Yes	
LEED-CS	Christine Magar	X	Jerry Lea	Yes	X
LEED-H	Kristin Shewfelt		Steven Winter	Yes	X
LEED-ND	Jessica Millman	X	Burt Gregory/Susan Mud	Yes	
SS TAG	Bryna Dunn		Stewart Comstock	Yes	
WE TAG	Neal Biletdeaux	X	John Koeller	Yes	
EA TAG	Greg Kats		Marcus Sheffer	Yes	
MR TAG	Mark Webster	X	Steve Baers	Yes	
IEQ TAG	Bob Thompson	X	Steve Taylor	Yes	
TSAC	Malcolm Lewis*		Joel Ann Todd	Yes	
Curriculum	Lynn Simon*		Barry Giles/John Boecker	Yes	X (JB)
Chapters	Sara O'Mara		Charlie Tomlinson	Yes	X
USGBC CEO	Rick Fedrizzi *		n/a	No	
Board Liaison	To be determined		n/a	No	
Canada Liaisons	Alex Zimmerman		Ian Theaker	No	X
Other LSC Meeting Attendees				Voting	Attendance
USGBC Staff	Deon Glaser Brendan Owens Vinod Aranha Mike Opitz Doug Gatlin ND Staff Peter Templeton Tom Dietsche		X	No	
Guest Attendees	Susan Kaplan Lisa Matthiessen Brenda Morawa		X	No	

* LEED Management Sub Committee
Quorum met at 2:04 pm EST.

1. Declaration of Conflicts

- a. SH is involved with the Athena Institute and has a conflict of the LCA discussion. SH will defer to JAT to introduce the agenda item

2. Minutes Review – 1/26

- a. Christine Magar's attendance was added. Minutes approved by general consent.

3. DISCUSSION/ACTION: LCA Into LEED Pilot Credit

- a. Joel introduced the LCA pilot credit to the committee and the accompanying overview. The LCA working group and MR TAG have spent much time reviewing and finalizing the work and are comfortable with the proposal submitted. The MR TAG approved the credit prior to the LSC discussion. The



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group utilized internationally accepted LCA standards in informing the development of the credit.

- b. The credit will also include LCA online calculator to determine the score for various materials and including multiple building assemblies to aid projects in determining the best direction for their needs.
- c. Staff clarified that at this time LCA in LEED will be for assemblies; specific materials are anticipated to be in the next phase of this credit.
- d. It was clarified that the LEED LCA credit does not currently cover the human health, indoor air quality or operational energy as written. The Ecocalculator does cover materials in Canada as well as the US and was set up for use in North America. Additionally, because other permutations exist for all other LEED rating systems, this credit as written applies only to New Construction projects.
- e. Staff noted that the pilot library process still needs to be finalized before this can be available for project use.
- f. The committee agreed that the credit should be slightly modified to apply to NCv2.2 projects in the near future.
- g. MOTION: CM: Be it resolved that the LEED Steering Committee approves the proposed Pilot LCA Credit for use in the LEED Pilot Library by LEED 2009 for New Construction projects.
- h. SECOND: CT
- i. VOTE: 11 ayes, 0 nays, 1 abstention (SH). MOTION PASSES.

4. DISCUSSION/ACTION: Foundations Documents Updating

- a. Scot suggested that the committee approves the presented outline to go to the Board and agree to work on the revisions in the coming months.
- b. Peter Templeton updated the committee that GBCI will be taking over project certification and accreditation/credentialing in April 2009 and the current LEED foundations documents need to be revised to accommodate this change. Brendan emphasized the need for the revisions to accurately reflect the direction LEED is taking.
- c. MOTION:BT: Be it resolved that the LEED Steering Committee hereby approves the recommended outline for revisions to the current LEED Foundations Documents, dated January 2006.
- d. SECOND: ML
- e. VOTE: 12 ayes, 0 nays, 0 abstentions. MOTION PASSES.
- f. MOTION:BT: Be it resolved that the LEED Steering Committee hereby approves the recommendation to sunset the current LEED Foundations Documents dated January 2006 effective as of April 1, 2009.
- g. SECOND: HH
- h. VOTE: 12 ayes, 0 nays, 0 abstentions. MOTION PASSES.

5. UPDATE: Minimum Program Requirements

- a. Mike Optiz updated the LSC on the progress of the MPRs. Staff has revised the requirements based on previous LSC input and will send out for committee review. The group agreed that due to the holiday next Monday, the LSC will meet briefly to review the final document and vote on the following Tuesday.

6. ACTION: Hospitality Working Group

- a. Doug Gatlin introduced the proposal for officially standing up two working groups to work on recommending changes to LEED to address for hospitality-based projects. If approved, these credits would become part of the LEED



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- bookshelf. The working group will work under the Market Sector committee and follow the new LEED working group charter recently approved by the LSC.
- b. ND representative requested that a land-use expert participate in the working group to help address resort projects. It was also suggested that TAG member participation would benefit the group & the LSC agreed that the Market Sector & Technical committees should work to integrate this into the process.
 - c. MOTION: ML: To approve the establishment of a hospitality working group to develop modifications to and propose new credits for LEED 2009 New Construction, Existing Buildings: Operations & Maintenance and Commercial Interiors and for the Market Sector & Technical Committees to work together to work together with staff to finalize the details of this group.
 - d. SECOND: SC
 - e. VOTE: 12 ayes, 0 nays, 0 abstentions. MOTION PASSES.

Meeting Adjourned. The next LSC call is scheduled for Monday, February 17th at 2 pm ET.