



October 26, 2009
Conference Call

MINUTES

2101 L St., NW
Suite 500
Washington, DC 20037
T: 202 828-7422
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www.usgbc.org

LEED Steering Committee (LSC)

Title	LSC Member	Attendance	Proxy	Voting	Attendance
Chair	Joel Ann Todd	X	N/A	No	
Vice Chair	TBD		N/A	Yes	
Market Advisory Committee	Muscoe Martin	X	Lisa Matthiessen	Yes	
Technical Committee	Malcolm Lewis	X	Susan Kaplan	Yes	X
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	X
Education Steering Committee	Lynn Simon	X	Barry Giles	Yes	
Chapter Steering Committee	Sara O'Mara	X	Elaine Hsieh	Yes	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst	X	N/A	No	
VP LEED Technical Development	Brendan Owens	X	N/A	No	
VP LEED Implementation	Mike Opitz		N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities	Tim McEnergy	X	N/A	No	
GBCI Representative	Peter Templeton	X	N/A	No	
Other LSC Meeting Attendees				Voting	Attendance
USGBC Staff	Deon Glaser Rukesh Samarasekera Baty Metalitz Chris Marshall Jason Hercules Corey Enck			No	X
Guest Attendees				No	

* LEED Management Sub Committee
Quorum met at 2:05 pm EST.

1. **Declaration of Conflicts**
 - a. None declared
2. **Minutes Review – 10/13/09**
 - a. Approved by general consent
3. **UPDATE: Market Advisory Committee Work**
 - a. MM updated the LSC on the work of the Market Advisory Committee. The group has been working on developing recommendations for the next version of LEED and is finalizing their proposal. The group has also been developing recommendations for LEED Online and reference guide improvement that



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could be passed on to the Implementation Advisory Committee once it is up and running. The committee has discussed the need for more market feedback for LEED 2009 to help inform improvements.

4. DISCUSSION/ACTION: LP TAG Reappointments

- a. Staff introduced the reappointment of 2 LP TAG members who, if approved, will begin their second terms. The committee discussed the standing scheduling conflict with one member which has resulted in low meeting attendance. This conflict should be resolved in the new year and staff recommends a conditional approval to ensure attendance increases as promised.
- b. MOTION: ML: Be it resolved that the LEED Steering Committee hereby approves Harrison Rue for a two-year term effective 10/1/9 through 10/1/11, and approve Fred Dock for a two-year term effective 10/1/09 through 10/1/11 conditional on a reassessment of his performance in April 2010.
- c. SECOND: MM
- d. VOTE: 4 ayes, 0 nays, 1 abstention (SO). MOTION PASSES.

5. DISCUSSION/ACTION: Technical Committee Candidates

- a. The Technical Committee has put forth nominations for one EBOM representative, two residential and three interdisciplinary topic experts. The Technical Committee reviewed several candidates recommended by USGBC staff, and indicated the proposed nominations because of their strong LEED technical expertise.
- b. MOTION: ML: Be it resolved that the LEED Steering Committee hereby approves Sheila Sheridan, Maureen Mahle, Duncan Prah, Tom Scarola, Jennifer Atlee, and Mark Frankel to the Technical Committee, with terms to begin November 16, 2009.
- c. SECOND: LS
- d. DISCUSSION: The group discussed the need to consider a possible member to serve as a climate change seat as needed. They also discussed a proposed member who had low attendance rates on a previous committee. There was assurance that attendance would not be a problem going forward.
- e. VOTE: 5 ayes, 0 nays, 0 abstentions. MOTION PASSES.

6. DISCUSSION/ACTION: TAGs Residential Expert Candidates

- a. Staff introduced the proposed candidates to serve as residential technical experts on each TAG. These candidates have previously served as members of the Homes TASCs and would move their conversations to the TAGs.
- b. The committee discussed bandwidth of a candidate since the individual was just approved to another LEED committee and already serves on a working group. The committee agreed to approve the candidate now and get feedback from the individual before ExCom approval next week.



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- c. MOTION: ML: Be it resolved that the LEED Steering Committee hereby approves the candidates proposed in each table to their respective TAG, with terms beginning on 11/12/09 through 11/12/11.
- d. SECOND: SO
- e. VOTE: 5 ayes, 0 nays, 0 abstentions. MOTION PASSES.

7. DISCUSSION/ACTION: Working Group Revisions

- a. Staff introduced proposed revisions to the Foundations of LEED, which align the document with the Board's committee assessment task force recommendations. The first is the revision to the market adaptations working groups and how they are formed. The current language outlines the groups to be both elected and appointed, however the text should be revised to include only appointments. The second revision to reduce the size and change the structure of the pilot working group by removing a minimum number of elected and appointed positions.
- b. The group agreed to the revisions and also requested to include "and/or" in the pilot text.
- c. MOTION: MM: Be it resolved that the LEED Steering Committee hereby approves the proposed revisions to size and makeup requirements of the Market Sector/Project Type Adaptations and Pilot working groups outlined in the Foundations of LEED.
- d. SECOND: LS
- e. VOTE: 5 ayes, 0 nays, 0 abstentions. MOTION PASSES.

8. DISCUSSION/ACTION: EB Schools Working Group Replacements

- a. Staff introduced the proposed replacement candidates for the EB Schools working group. Two previously approved candidates are unable to commit to the working group and staff feels comfortable with the replacements.
- b. MOTION: ML: Be it resolved that the LEED Steering Committee hereby approves the replacement of the members listed in the attached spreadsheet with the new candidates as members of the EB Schools market adaptations working groups.
- c. SECOND: SO
- d. VOTE: 5 ayes, 0 nays, 0 abstentions. MOTION PASSES.

9. UPDATE: Greenbuild November 9th Working Meeting

- a. Staff updated the LSC on the November 9th Technical Development meeting logistics and is looking forward to seeing everyone there. This is a working meeting of the TAGs and formal minutes will not be taken.

Meeting Adjourned. The next LSC call is scheduled for Monday, November 23rd at 2 pm ET.