



MINUTES

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LEED for Neighborhood Development Core Committee

Conference Call – August 25, 2009

Member	Company/Affiliation	Attendance?
Ted Bardacke	Global Green USA	Yes
Constance Beaumont	Oregon Dept. of Land Conservation and Development	Yes
Kaid Benfield	Natural Resources Defense Council	Yes
John Dalzell	Boston Redevelopment Authority	Yes
Victor Dover	Dover, Kohl & Partners Town Planning	Yes
Lee Epstein	Chesapeake Bay Foundation	Yes
Doug Farr	Farr Associates, Architecture and Urban Design	Yes
Tim Frank	Sierra Club	No
Bert Gregory	Mithun Architects + Designers + Planners	No
Daniel Hernandez	Jonathan Rose Companies	No
Bruce Knight	City of Champaign, IL	No
Jessica Cogan Millman	The Agora Group	Yes
Susan Mudd	Congress for the New Urbanism	Yes
John Norquist	Congress for the New Urbanism	Yes
Kenneth Potts	McGough Development	No
Committee Liaisons		
Brett Van Akkeren	U.S. EPA	Yes
USGBC Staff		
Sophie Lambert		Yes
Dara Zycherman		Yes
Meghan Bogaerts		Yes
Jason Hercules		Yes
Jeff Lovshin		Yes
Others		
Nora Beck	Congress for the New Urbanism	Yes
Rachel Sohmer	Natural Resources Defense Council	No
Eliot Allen	Criterion Planners (consultant)	Yes

1. Approved of minutes for 7/14/09 core committee call.

- a. Moved by Constance Beaumont.
- b. Seconded by Susan Mudd.
- c. Vote Results: 7 ayes; 0 nays; 0 abstentions (others joined call later).

2. Declaration of conflicts of interest related to this call's agenda

- a. None.



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3. Balloting Process

- Sophie Lambert updated the committee on the proposed schedule for the balloting of the rating system including the projected timeline and date of release once balloting is complete.
 - The ballot opened on Wednesday August 19, 2009 and will remain open for 30 days. A launch event following approval is projected to occur in October.
- Kaid Benfield and Susan Mudd provided brief updates on the balloting process at their respective partner organizations, the Natural Resources Defense Council and the Congress for the New Urbanism.

4. Reference Guide

- Dara Zycherman updated the committee on production and release of the reference guide and indicated that the opportunity for voicing comments and concerns on the draft copy will be on the September 8th call. Dara requested that all comments from the core committee be returned to staff by September 14th, 2009 at the latest.
 - Susan Mudd asked about the graphics that will be included in the guide.
 - Dara indicated that a first draft will be available for review by September 9, 2009. A copy of the entire graphics list was requested by the committee for use in reviewing the reference guide.
 - Sophie Lambert requested feedback on the "Getting Started" section of the reference guide and indicated that a copy will be sent following the call.

5. Housekeeping & Miscellaneous

- Jessica Millman provided an update to the committee about a call with Gail Vittori regarding the Committee Assessment Task Force and its impact on the future of the Core Committee.
- Sophie Lambert requested feedback on exemplary performance for GIB Credit 7: Minimize Site Disturbance In Design and Construction.
 - The Core Committee decided to eliminate the opportunity to achieve exemplary performance on this credit.
- Sophie Lambert asked for clarification on the committee's intent for GIB Prerequisite 1: Certified Green Buildings and whether it includes pre-existing certified buildings.
 - The discussion was not completed by the end of the call and it was suggested to finish the discussion via e-mail correspondence.

5. Next call is scheduled at 3:00 pm Eastern (EDT) on September 8, 2009.