



April 26, 2010
Conference Call

MINUTES

2101 L St., NW
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LEED Steering Committee (LSC) Meeting Minutes

Date: May 10, 2010
Time: 2pm ET (Conference Call)
Approved: Approved 5/24/10

Title	LSC Member	Present	Substitute	Voting	Present
Chair	Joel Ann Todd	X	N/A	No	
Vice Chair	Bryna Dunn	X	N/A	Yes	
Market Advisory Committee	Muscoe Martin	X	Lisa Matthiessen	Yes	X
Technical Committee	Malcolm Lewis	X	Susan Kaplan	Yes	X
Implementation Committee	David Sheridan	X	Brenda Morawa	Yes	X
Education Steering Committee	TBD		TBD	Yes	
Chapter Steering Committee	Elaine Hsieh		Tim Murray	Yes	X
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
At-large Member (TBD)	N/A			N/A	
SVP, LEED	Scot Horst	X	N/A	No	
VP LEED Technical Development	Brendan Owens		N/A	No	
VP LEED Implementation	Mike Opitz	X	N/A	No	
VP Market Development	Doug Gatlin		N/A	No	
VP International Activities			N/A	No	
GBCI Representative	Peter Templeton	X	N/A	No	
Other LSC Meeting Attendees				Voting	Present
USGBC Staff	Chrissy Ungaro Corey Enck Miranda Gardiner Lauren Riggs Chris Pyke		N/A	No	X
Guest Attendees				No	

Committee Chair Joel Todd called the meeting to order at 2:03pm ET with the following agenda:

1. Roll Call and Conflict of Interest Declaration
2. Approve: LSC Meeting Minutes 03/29/10; 04/26/10
3. Discussion/Action: SS TAG Leadership Transition
4. Discussion/Action: Recommendation for LEED Credit Categories
5. Discussion: Various LEED Project Updates
 1. Weightings
 2. Social Equity
 3. Pilot Library
6. Discussion: Selection Criteria for At-Large LSC Seats (Joel)

A Quorum was present.



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1. **Roll Call and Conflict of Interest Declaration**
 1. Malcolm Lewis declared a conflict of interest on item 5.1 "Weightings" as his firm is the contactor to the weightings process.
2. **Approve: LSC Meeting Minutes**
 1. A motion to approve the 3/29/10 and 4/26/10 LSC meeting minutes was made by Malcolm Lewis and seconded by Brenda Morawa. Motion approved by consent.
3. **Discussion/Action: SS TAG Leadership Transition**
 1. The LSC discussed the upcoming leadership change for the SS TAG, as the current Chair will have served 6 years and will roll off the TAG at the end of July. The SS TAG recommended a nomination for the Chair and Vice-Chair of the SS TAG beginning 8/1/10. A motion to approve Alfred Vick to Chair and Jenny Carney to Vice Chair of the SS TAG beginning 8/1/10 was made by Malcolm Lewis and seconded by Dave Sheridan. Motion approved by consent.
 2. Recommendation is pending ExCom approval.
4. **Discussion/Action: Recommendation for Credit Categories**
 1. The LSC discussed the recommended credit categories for all rating systems (with the exception of LEED ND), as proposed by the Technical Committee. The LSC suggested that the Market Advisory Committee and the Implementation Advisory Committee provide additional feedback regarding the changes to the credit categories, and the addition of two new credit categories. No formal action taken.
5. **Discussion: Various LEED Project Updates**
 1. Weightings –
 1. Malcolm Lewis declared a conflict of interest on item 5.1 "Weightings" as his firm is the contactor to the weightings process.
 2. The LSC was updated about the weightings process for the next version of LEED. The proposed Impact Categories are in development and will be presented to the LSC for approval on an upcoming call. LSC requested an update from staff regarding the process for peer review of proposed credit categories and the process to establish the weights. No formal action taken.
 2. Social Equity
 1. Susan Kaplan updated the LSC on the progress of the Social Equity working group. The working group is regularly meeting and beginning discussions with field experts in areas including: affordability, accessibility, community design and engagement, green jobs, human health, quality of life, and qualitative metrics. No formal action taken.
 3. Pilot Library
 1. Miranda Gardiner provided the LSC with an update on the Pilot Credit Library. The details of an enhanced Pilot Credit Library will be compiled by staff and presented on a future LSC call for discussion and feedback. No formal action taken.
6. **Discussion: Selection Criteria for At-Large LSC Seats (Joel)**
 1. The LSC discussed the three at-large seats that are currently empty, and the expertise areas they would like to incorporate into the seats in the near future. LSC members should email Joel candidates who they think would meet criteria discussed, for further consideration. No formal action taken.



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Meeting Adjourned at 3:05pm ET. The next LSC call is scheduled for Monday, May 24th at 2 pm ET.