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# MINUTES

## Implementation Advisory Committee

Meeting date: May 27, 2010  
 Time: 2 pm ET (Conference Call)  
 Minutes approved: June 10 2010

Member	Title	Present
David Sheridan (Chair)	Aqua Cura	X
Brenda Morawa (Vice Chair)	BVM Engineering	X
Richard Schneider	U.S. Army Engineer Research and Development Center	X
Brad Pease	Paladino and Co., Inc.	X
William Worthen	Simon & Associates, Inc.	X
Natalie Terrill	Viridian Energy & Environmental, LLC	X
Max Zahniser	Praxis   Building Solutions, LLC	X
Adam Fransen	CB Richard Ellis	
<b>Subject Matter Expert</b>		
Gregory Shank	CTG Energetics, Inc.	X
Michelle Malanca	Michelle Malanca Sustainability Consulting	X
Kenneth Potts	McGough	
<b>USGBC Staff</b>		
Mike Opitz	USGBC	X
Stefanie Young	USGBC	X
Stan Chow	USGBC	X
Reshma Kulkarni	USGBC	X
ShaVon Diaz	USGBC	X
Cara Mae Cirignano	USGBC	X
Courtney Yan	USGBC	X
Chrissy Ungaro	USGBC	X
Micah Silvey	USGBC	
Emily Kirk Willson	USGBC	X
Jennifer Schill	Education, USGBC	X

Mike Opitz from staff called the meeting to order at 2:04. A quorum was present.

### Agenda:

1. Roll call and conflicts of interest declaration
2. Minutes Approval
3. IAC Work Plan
4. Update: LEED Interpretations – Stefanie Young
5. Discussion: IAC Sub Committees
  - a. LEED ND Phase II – ShaVon/ Stefanie Young
  - b. LEED Volume – Micah Silvey
6. Discussion: EQc8.2 glazing surfaces



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1. **Roll call and conflict of interest declarations**
  - a. None declared
2. **Minutes approval**
  - a. A motion to approve the 5/13/2010 meeting minutes was made by Brenda Morawa and seconded by Bill Worthen. Motion approved by general consent
3. **Market Research Initiative: Jennifer Schill**
  - a. Jenifer Schill from Education and research provided a brief on the new Education Market Research Initiative.
4. **IAC Work Plan**
  - a. The draft of the IAC work plan was presented to the committee by staff. The committee discussed their scope of work. No formal action taken.
5. **Update: LEED Interpretations – Stefanie Young**
  - a. LEED Interpretations proposal was presented to LEED Steering Committee and staff will present revised proposal after incorporating required changes.
6. **Discussion: IAC Sub Committees**
  - a. LEED ND Phase II – ShaVon/ Stefanie Young
    1. Request for forms assignment has been sent to the committee.
    2. ShaVon Diaz to coordinate the IAC subcommittee calls.
  - b. LEED Volume – Emily Kirk Wilson
    1. Volume team has restarted the process and the pilot feedback is folded into the new guidance. Review process is being discussed with the power users. Sub-committee to submit feedback by Friday.
7. **Discussion: EQc8.2 glazing surfaces**
  - a. Committee / Staff discussed the issues associated with EQc8.2 and recommended this item should be sent to the EQ TAG through the addenda process.

**Meeting adjourned at 3pm ET. The next IAC Call is scheduled for June 10<sup>th</sup>, 2010.**