



## Intent

Maintain the performance of the home by educating the building manager about the operations and maintenance of the home's LEED features and equipment.

## Requirements

### Prerequisites

None.

### Credits

**2 Education of building manager** (1 point). For multifamily buildings (more than five units), provide the building manager with the following:

1. A building owner's manual or binder that includes these items:
  1. The completed checklist of LEED for Homes features.
  2. A copy of each signed Accountability Form.
  3. A copy of the durability inspection checklist.
  4. The product manufacturers' manuals for all installed equipment, fixtures, and appliances.
  5. General information on efficient use of energy, water, and natural resources.
  6. Operations and maintenance guidance for any LEED for Homes– related equipment installed in the home, including:
    - space heating and cooling equipment;
    - mechanical ventilation equipment;
    - humidity control equipment;
    - radon protection system;
    - renewable energy system; and
    - irrigation, rainwater harvesting, and/or graywater system.
  7. Guidance on occupant activities and choices, including the following:
    - cleaning materials, methods, and supplies;
    - water-efficient landscaping;
    - impacts of chemical fertilizers and pesticides;
    - irrigation;
    - lighting selection; and
    - appliance selection.
  8. Educational information on "green power."
2. A minimum one-hour walk-through of the building before occupancy, featuring the following:
  1. Identification of all installed equipment.
  2. Instruction in how to use the measures and operate the equipment in each unit.
  3. Information on how to maintain the measures and equipment in each unit.